SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

DR.YASHWANT SINGH PARMAR GOVERNMENT POST GRADUATE COLLEGE,NAHAN

YASHWANT VIHAR(BANOG) NAHAN,DISTRICT SIRMOUR HIMACHAL
PRADESH,173001
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Nahan, the capital of erstwhile princely state of Sirmour, nestles in the last out posts of the Himalayan ranges at an altitude of 932 mts., offering panoramic views of the expansive plains below and of majestic mountain top on the side. Nahan, District Sirmour, Himachal Pradesh, is approachable from many directions by road: From Dehradun (90 kms.) via Paonta Sahib, from Ambala (67 kms) and Chandigarh (87 kms) via Kala-Amb and from Shimla (135 kms) via Sarahan making it a centrally located town of the region. The city founded by Raja Karan Prakash in 1621 AD had no college to impart Higher Education to its population. It was in the year 1954 that Guru Ram Rai Trust established a Degree College at Nahan started in Amar Boarding House. The College was taken over by Himachal Pradesh Education Department in June 1963 as a constituent of Punjab University at the initiative of Dr. Y.S. Parmar, the first Chief Minister of Himachal Pradesh and was later affiliated to Himachal Pradesh University Shimla in the year 1971.

The College has accomplished 56 years of spreading knowledge and education with a motto 'Asto Ma Sadgamya' fulfilling the requirements of the students of Nahan town, adjoining neighboring states and the very remote and far flung areas of the district. It has unfailingly strived to become a medium of academic excellence for the students thus helping them to become responsible citizens of India.The institution is working with a dual motto in mind, carrying forward the society towards modernity on the one hand and conserving the regional traditional values on the other.

Recently the college has been shifted to its new campus. It offers a variety of courses for UG and PG programmes in humanities, science, commerce, computer application, vocational courses and Add-on-Courses. The IT department of the college runs BCA and PGDCA under the self-financing scheme. About 5000 students (3000 college students and 2000 IGNOU) are associated with this premier institution. The institute is having glorified past with fifty three well qualified, experienced and dedicated teachers spreading the light of knowledge all around.

Vision

The vision of the college is clearly derived from vedic philosophy which is enshrined in Brihadaranyaka Upnishad as '**Asto Ma Sadgamya'** or lead me through darkness of ignorance to truth of knowledge and Education. We strive to be an educational institute of repute, dedicated to academic excellence with a humane face contributing to social transformation.

Mission

The primary mission of the college is to uplift the society through education. Like a beacon guiding the philosophy of nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually, the institution continue to spread the light of knowledge. We endeavor to make the students ready for the future. We aim to inculcate cultural values in the students besides sensitizing them towards equality, human rights and environmental awareness for holistic development. Our endeavor is to produce intellectual and skilled human resource who can excel in the service of the nation with optimum personal fulfillment by

leading a value based life.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Dr. YashwantSingh Parmar Government Post Graduate College has well qualified, committed and co-operative faculty along with added qualities of dedication and perseverance. They are updated in the changing trends in education and related areas through Orientation and Refresher Courses, Conferences and workshops.
- The college has well stocked, technologically well-equipped library with proper sitting arrangement for the students and teachers. It is further upgraded through RUSA (RashtriyaUcahtarShikshaAbhiyan and E-Resource centre.
- The college connects rural masses to the national cause through NSS, NCC , Rovers and Rangers, Eco-Club, Red Ribbon Club which are instrumental in carrying forward the various government policies and programmes like 'BetiBachao- BetiPadhao',' Swach Bharat Mission', ' and Disaster Management Programme.
- Dr. Yashwant Singh Parmar Govt. Post Graduate College is one of the premier institute of Himachal Pradesh which organizes various online workshops and courses conducted by Indian institute of Remote Sensing (IIRS) and Indian Space Research Organization (ISRO).
- Though, the structure of curriculum of most of the subjects is based on conventional framework yet the college liaisons with the outer agencies for exploring the job opportunities to students.
- The college has a vibrant IGNOU study centre with the enrolment of 2000 learners pursuing various degrees/diplomas/ certificate courses.
- The college is catering to the needs of students from rural areas mainly the girls whose enrolment in the college is increasing continuously. There is favorable female ratio in the college. In order to maintain health and hygiene of girl's students, sanitary napkin vending machines have been installed in the college campus as well as in girls' hostel.
- Close circuit cameras have been installed at various points, in the campus to ensure safety of students specially girls and keep control over indiscriminate elements.
- The college has a Girls Hostel exclusively for the SC, ST students and at present 55 SC, ST girl students are housed in it.
- The Mahima Library (District Library) is also associated to the college and works under the guidance and supervision of the Principal of the College.

Institutional Weakness

- Despite being shifted to new campus in Dec.-2017, the college infrastructure is inadequate to start new courses for the students which will foster to new global needs of the present day scenario.
- College is equipped with well qualified staff. But the excessive workload and disproportionate student-teacher ratio pose hindrance in delivering their best to students and also restrict them to engage in pursuing quality research.
- It is not possible to provide hostel facility to boys and girls and staff quarters for teaching and non-teaching staff in given circumstances within the campus as there is no scope of expansion being forest area in the vicinity.
- College ground of requisite dimension is not possible under given situation.

- Since the college is not autonomous and follows the curriculum designed by the university, no changes in the curriculum can be made. There is a strong need for synchronization of course curriculum with the needs of industry vis-a-vis employability.
- The college is located approximately 3 kms. away from the town. This poses the problem of transportation and it is not easy to walk on the National Highway.

Institutional Opportunity

The institution aims at generating a productive human resource by laying emphasis on, "Improving the Quality of Life" through purposeful education in consonance with the mission.

- To provide a congenial academic atmosphere.
- To expand the horizon of knowledge and skills keeping in mind national and global trends.
- To provide different avenues to the students, ensuring social parity and gender sensitivity.
- To imbibe national spirit with leadership qualities.
- To provide multi-faceted development of students.

Institutional Challenge

- Before 2017, our college was running in the heart of town near Delhi Gate in a small campus. It is very difficult for students to reach new campus which in now located on the outskirts of the town at a distance of three kilometers simply because the adequate public transport is not available.
- Being a premier institute in the area, the greatest challenge is to motivate students from rural, orthodox background and to transform the young minds into individuals with compatible skills and knowledge for achieving academic excellence with holistic development. Socio-economic factors prevalent in the region are also posing serious challenge to meet the goal set by the institute.
- The present infrastructure of the college is still in its infant stage. The three blocks-Arts, Science and Administrative, are inadequate to meet the demand of the ever increasing number of students. The canteen is under construction. PG Block & auditorium are not available as of now. The college needs a larger infrastructure to meet out both the requirement of UG & PG classes and also to add a few self financing/ skill enhancement / vocational courses for providing better employment opportunities to the youth.
- Keeping in view the landscape of the terrain and soil erosion the development and beautification is of campus is a big challenge mainly because of lack of proper boundary walls.
- The playground is not available. It is a big challenge to organize intra-college and inter college sport events, for which we have to approach the local municipal body for 'The Chougan' which is three kilometers away from the college.
- Being a government institute, the transfers and deputations of teaching staff are governed by the government policy. Frequent transfers/deputations in the midsession make it difficult to make a rapport with the students. In case of deputation the teacher concerned is forced to take responsibility of more than one college at a time.
- Large enrolment of students in the classes poses serious challenge for teachers and hamper the teaching learning process.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

This criterion pertains to the practices of an institution in initiating a wide range of programmes, options and courses. In order to have right mix of curriculum, pedagogy and assessment to achieve the desired outcomes, curriculum development and approval involves deliberations at various levels through relevant committees. However, it is essential to mention here that the college is supposed to follow the curricula designed by the affiliated university (H.P.U.Shimla) and the institute makes its every effort for curriculum improvement through its representatives participating in Boards of Studies meetings who provide suggestions and inputs for revision of the syllabi in the respective Departments. To make the teaching and learning more innovative and interactive the college has been equipped with the modern gadgets like podium, smart class rooms and other ICT tools.

Presently, there are thirty threeprogrammes (UG and PG) offered by this institution. During last five years five new certificate and degree courses like Spoken Tutorial, Add-on

programmes, B.Voc, Computer Application, Geology, Sociology, Education, etc., have been introduced in the college. As a part of curriculum, college provides opportunities for better exposure to the students by conducting field trips/ internships through extension programmes mainly by sending the students to various reputed institutes and also conducts training workshops by inviting resource persons from various institutes both within the campus and outside the campus. A proper feedback mechanism is followed in the institution by taking stakeholders' satisfaction survey on curriculum aspects to provide better facilities through questionnaire method and necessary actions are taken to improve the execution of designed curriculum.

Teaching-learning and Evaluation

Criteria two deals with teaching learning and evaluation process adopted and followed by the college. The college pursues student centric teaching-learning process and follows a transparent method to evaluate the performance of each student. Special efforts are made to identify the advanced as well as slow learners in the college. Special classes and counselling sessions are organized by the concerned faculty members to motivate and clarify their doubts, which make them progressive. Round the academic year, students are encouraged to take part in seminars, classroom presentations, debates, group discussions, workshops, etc. that are also the components of Continuous Comprehensive Evaluation (CCE) system adopted in the college. They are motivated to attend the classes regularly and appear in the house examination (one of the parameters of Internal Assessment). The performance of each student is evaluated and the same is conveyed to each of them, and at the end of session their score in IA is displayed on the notice-board. The college uploads programme outcomes and course specific outcomes that are assessed on the bases of viva-voce, presentation, assignments, class tests and house examinations on the college website and are communicated to each faculty member and students.

The college is fully equipped with well qualified and committed teachers. On an average, about 80 percent of total sanction posts are filled with full time teachers, one third of the total faculty members are Doctorates and experienced teachers are available in the college, which is a very good indicator of a well-set academic institution.

Research, Innovations and Extension

So far as the infrastructural availability for research at institutional level is concerned, being semi-rural institute

the well-structured research Centre could not be developed till now, however the government is keen to facilitate the research at college level. As per state service rules the teachers can avail the facility of two years study leave to pursue the research degree to the level of post-doctorate. The teachers are encouraged to participate in induction, orientation programmes, refresher courses, seminars, conferences, workshops, etc. organized by various institutions across the country. Several research papers are published by the teachers in the national/international journals and in conference proceedings.

The college has taken an innovative step by inviting parents at the time of admission of students mainly to strengthen the bond between the institution and the stake holders in society. The parents are involved in pursuing the goal of academic excellence through Parents Teachers Association.

The institution plans and organizes its extension and outreach programmes through NSS, NCC, Rovers and Rangers, Eco Club, IIRS, Chemicos and Red Ribbon Club on issues such as AIDS awareness, Communal harmony, blood donation camps, environment awareness programme, tree plantation, sanitation and Swachh Bharat Campaign, Under Unnat Bharat Abiyaan, in the form of awareness campaigns. Some of our departments such as Chemistry, History, Zoology, Botany, geography, Vocational and IT take students on industrial visits and field trips to develop scientific attitude among students and also to enhance their practical and field knowledge. Various resource persons of eminence visit the college to enrich our students with their expertise. The different extension activities organized by the college provide the students with a social and humane consciousness that motivates them to reach out to their fellow beings, particularly the needy and the marginalized.

Infrastructure and Learning Resources

The most tempting feature of the institution is the fresh vibe all around it and its latest infrastructure together with thirty two modern classrooms, panache of smart classrooms, ICT enabled labs and an elegant conference hall. For negotiating administrative and other affairs, the edifice has been divided into three blocks viz., Science, Arts & Commerce and Administrative. Whereas various additional courses including B. Voc, BCA, PGDCA, and Graduate Add-on courses, are being run, the college also accommodates IGNOU study centre,an independent unit of each wing i.e., N.C.C, N.S.S and Rovers & Rangers.

Remarkably, Yoga, which was included as one of the subjects in the curriculum of Physical Education under new CBCS system, is being taught solely with the objective to acquaint the students with the importance of physical and spiritual fitness. The institution not only has a spectrum of syllabus friendly laboratories but also possesses adequate facilities for many sports along with myriad indoor and outdoor games. Outstandingly, presence of facilities like gymnasium, centre for yoga and an open air theatre mark some of the salient features of the indomitable infrastructure. However, until the construction work of a new playground is complete, the institution uses the playground of the Municipal Council at Nahan. The contribution of the college in the field of sports is evident form the fact that three girls of the college were selected for the All India Inter–University Basket Ball Championship in 2018.

Justifiably, the percentage of classrooms and seminar halls with ICT facilities is 34.38 which is very healthy.While the student computer ratio is more than 29, the vast and well maintained library of the college stocks 33416 books and journals beside 16 News Papers and 34 magazines to highlight its salient features.

Student Support and Progression

The college has well established student support system which provides excellence in academics, professional and financial assistance, capability enhancement and all-round development to each and every student enrolled here.

Various government sponsored scholarships are awarded annually to meritorious, economically weaker and extraordinary achievers in academics and co-curricular activities. College also offers financial aids in the form of awards, scholarships and freeships to students with financial constraints and also provides special assistance to weak students through remedial coaching and personal counseling/mentoring to overcome their barriers in education. All students are also motivated through personal counseling by the faculty members to adopt innovative technique to explore the new area of knowledge and pursue their hobby through various institution level activities such as CSCA function, inter and intra college competitions and other co-curricular activities. With the objective to explore the new avenues particularly in the field of industries and to promote IT literacy, the college is running Graduate Add-on programme in BFSI and IT-ITES and Spoken Tutorial IT/ Software Training Programmes.

Every year the performances in curricular and co-curricular activities are appreciated by college through distribution of prizes and merit certificates. The college is having well-defined grievance redressal system in which the issues related to students and employees are addressed properly.

With the objective to inculcate leadership quality among students a students' council is constituted each year on the basis of merit in academics, sports and other cultural activities in accordancewith the constitution framed by H. P. University. Besides all this there is a registered alumni association functioning in the college which works closely with the students and other faculty members for achieving the goals set by institution.

Governance, Leadership and Management

As clearly defined in the objectives of the institution the college is committed to provide quality education with focus on a holistic development of personality in a vibrant learning environment. Being a Government institution the college is managed through a well set government regulatory mechanism and the policies of the government are implemented through Principal Secretary Education and Director of Higher Education. At the college level the Principal as the head of the institution ensures the implementation of policies in letter and spirit. The Principal delegates various responsibilities of the management of institution to various committees. Advisory committee, IQAC, PTA and CSCA play important role in managing the affairs at college level. The conveners of different committees ensure proper functioning of their respective committees such as committees on admission, examination, time-table, anti-ragging, discipline, cultural, NAAC, IQAC, building and maintenance, procurement, sports, etc.

The college works in alignment with the parent university and the UGC. All strategic plans and policies framed by the university and higher authorities are implemented in the college. The Principal keeps on obtaining feedback from various heads of departments and conveners of committees with regard to progress of implementation of action plans related to curricular and co-curricular activities. The Principal gives details of all annual activities of the college as well as perspective plans for next year in the annual report. E-Governance is implemented in areas of operation like planning and development, administration, finance and accounts, student admission and examination. College Advisory Committee and IQAC keep on reviewing the effective implementation of various decisions related to implementation of college annual calendar so as to achieve the goals set by the institution.

Institutional Values and Best Practices

The college provides a safe and conducive environment to all stakeholders to excel in every sphere of life. It is sensitive to gender issues and the special needs of women staff and students are addressed appropriately.

The staff and students of the college are committed to conserve the nature and create a healthy environment at the level of institution. The sensitization programmes on environmental issues are held regularly. The college has endeavored to use diverse renewable energy sources. The waste is segregated, recycled, disposed off or utilized as per the nature of the waste. The college has installed rain water harvesting unit in its campus.

The college follows many healthy practices. The two practices which the college can project as its best practices are development of Social Progress Index of students and adopting and advocating clean- green way of life. The institute is preparing the students to work in cohesion with different stakeholders of society. The various activities, being carried out at different forums are helpful in developing skills in students that will enable them to adapt and adjust well in life, shoulder social responsibilities and lead others when they step out from this institute. Our college, is committed to keep the environment clean and green and contribute towards Clean India – Green India Mission through various initiatives. The college has many distinct features like- Inclusiveness, Choice Based Credit System, availability of courses of diverse nature, IIRS (ISRO) outreach programme, component of Unnat Bharat Abhiyan (MHRD), the availability of regular and distant modes of learning through myriad resources.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DR.YASHWANT SINGH PARMAR GOVERNMENT POST GRADUATE COLLEGE,NAHAN
Address	Yashwant Vihar(Banog) Nahan,District Sirmour Himachal Pradesh,173001
City	Nahan
State	Himachal pradesh
Pin	173001
Website	www.gcnahan.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Veena Rathore	01702-251107		01702-251110	
IQAC / CIQA coordinator	Rajesh Trehan	01702-251111	7018478363	-	trehanambala@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	10-06-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Himachal pradesh	Himachal Pradesh University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-06-1963	View Document
12B of UGC	10-06-1963	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	28-06-2019	12	Spoken Tutorial English course is going in the college

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

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Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Yashwant Vihar(Banog) Nahan,District Sirmour Himachal Pradesh,173001	Semi-urban	6.212	20061.85

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA,Bca	36	Plus two	English	120	93
UG	BA,Economics	36	Plus two	English,Hindi	240	180
UG	BSc,Mathematics	36	Plus two	English,Hindi	240	180
UG	BA,Mathematics	36	Plus two	English,Hindi	180	18
UG	BA,Political Science	36	Plus two	English,Hindi	250	245
UG	BA,Music Vocal	36	Plus two	English,Hindi	180	33
UG	BA,Sociology	36	Plus two	English,Hindi	80	0
UG	BSc,Botany	36	Plus two	English,Hindi	180	60
UG	BSc,Chemistry	36	Plus Two	English,Hindi	240	171
UG	BCom,Commerce	36	Plus Two	English,Hindi	360	292
UG	BA,Computer Applications	36	Plus Two	English	60	0
UG	BSc,Computer	36	Plus Two	English,Hindi	10	10

	Applications					
UG	BA,Education	36	Plus Two	English,Hindi	180	16
UG	BA,Geography	36	Plus Two	English,Hindi	240	220
UG	BSc,Geology	36	Plus Two	English,Hindi	30	0
UG	BA,Geology	36	Plus Two	English,Hindi	30	0
UG	BA,Hindi	36	Plus Two	Hindi	240	227
UG	BA,History	36	Plus Two	English,Hindi	250	246
UG	BA,Journalism And Mass Communication	36	Plus Two	English,Hindi	240	30
UG	BSc,Physics	36	Plus Two	English	240	192
UG	BA,Public Administration	36	Plus Two	English,Hindi	240	130
UG	BA,Sanskrit	36	Plus Two	Hindi,Sanskrit	240	0
UG	BA,Bvoc Hospitality And Tourism	36	Plus Two	English,Hindi	135	80
UG	BA,Bvoc Retail Management	36	Plus Two	English,Hindi	135	74
UG	BSc,Zoology	36	Plus Two	English	240	112
UG	BA,Physical Education	36	Plus Two	English,Hindi	240	94
UG	BA,English	36	Plus Two	English	240	64
UG	BA,Music Instrumental	36	Plus Two	English,Hindi	240	12
UG	BA,Add On Courses	12	Graduate	English,Hindi	150	121
UG	BA,Add On	12	Graduate	English,Hindi	60	60

	Courses			i		
PG	MA,Economics	24	Graduation	English,Hindi	90	20
PG	MA,Political Science	24	Graduation	English,Hindi	60	31
PG	MA,English	24	Graduation	English	60	19
PG Diploma recognised by statutory authority including university	PGDCA,Pgdca	12	Graduation	English,Hindi	40	15

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				36			
Recruited	0	0	0	0	4	3	0	7	14	18	0	32
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	8	6	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				33
Recruited	15	9	0	24
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				17
Recruited	10	7	0	17
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	2	0	5	7	0	17
M.Phil.	0	0	0	1	1	0	5	7	0	14
PG	0	0	0	0	0	0	11	6	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	4	0	4
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	1540	2	0	0	1542
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	23	0	0	0	23
	Female	66	0	0	0	66
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	8	0	0	0	8
	Female	7	0	0	0	7
	Others	1268	1	0	0	1269

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	208	173	343	339
	Female	252	153	352	351
	Others	0	0	0	0
ST	Male	18	52	13	16
	Female	36	89	21	21
	Others	0	161	0	0
OBC	Male	192	212	258	256
	Female	219	735	280	278
	Others	0	915	0	0
General	Male	840	4	725	688
	Female	941	6	1005	964
	Others	0	0	0	0
Others	Male	0	0	1	1
	Female	0	0	1	1
	Others	0	0	0	0
Total		2706	2500	2999	2915

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 756

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
34	26	24	24	24

2 Students

2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2915	2999	2500	2706	2075

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
455	490	360	234	376

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
923	924	1592	734	588

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
49	36	32	34	39

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3.2

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
51	50	48	48	48

File Description	Document
Institutional data in prescribed format	[View Document](#)

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 8

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
130.43	1879.80	262.21	237.95	330.52

4.3

Number of computers

Response: 115

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum is considered as the heart of any learning institution, which means that colleges or universities cannot exist without curriculum. Dr. Yashwant Singh Parmar Government Post Graduate College, Nahan, is affiliated to H.P.U. Shimla and our college has been following the norms and academic patterns of the university. The H.P. University Shimla follows the Choice Based Credit System(CBCS) that provides opportunities to the students to opt courses according to their interest and taste. The curriculum designed by the university is well structured and relevant to cope up with the future enrichment of every student. The design of the curriculum and its revision are periodically prepared by H.P. University and followed by the college for effective curriculum delivery. Boards of Studies (B.O.S.) recommend courses of studies, teaching and examination scheme in the respective subjects. For effective implementation of the curriculum, our institution develops and deploys various action plans.

At the outset, the Principal of the college conducts meetings with the various department heads to develop strategies for effective implementation of the curriculum. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, fieldtrips, etc. besides traditional methods. An academic calendar is framed in our college every year in the beginning of the session.

For the newly introduced Choice Based Credit System (CBCS)course, the College Core Committee/IQAC plays important role in deciding GE, SEC, and DSE courses to be offered to students at different stages. The committee/cell also counsels about the various options related to offered subjects.

To improve and develop the curriculum skill and knowledge of the students, the institution encourages the students to work and participate in various academic and curriculum activities. The suggestion boxes have been installed in the college. The students drop their suggestions related to curriculum and other issues in the box.

The various committees are constituted in the college such as time table committee, house examination committee which prepare the specified schedule as per university calendar. Since the curriculum is prepared by the university but Internal Assessment, which is one of the essential components of curriculum, is the sole responsibility of the college and is accomplished through various parameters like class attendance of students, mid-term exam and assignments as per statue of the university.

To compete with the technological demand of the modern era, the college provides the faculty members

to follow innovative pedagogy of teaching methods such as internet, smart classes, e- library and projectors, etc. Subject experts from various fields are invited for special lectures in addition to special personality development programme for students.

The college provides reference materials to the faculty members to ensure effective delivery of curriculum. The college encourages the teachers to attend orientation programmes/refresher courses, workshops and present papers in seminars conducted by the affiliated and other universities for acquiring necessary skills for effective delivery of the curriculum.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2

Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	0	0	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 2.63

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0.93

1.2.1.1 How many new courses are introduced within the last five years

Response: 07

File Description	Document
Details of the new courses introduced	[View Document](#)
Any additional information	[View Document](#)

1.2.2

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 34

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Any additional information	[View Document](#)

1.2.3

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

To enhance the skill and professional competencies of the students, our institute's curriculum besides focusing on the core courses, integrates cross cutting issues viz. gender, environment and sustainability, human values and professional ethics to enable them to lead a purposeful and independent life filled with moral and spiritual values.

GENDER SENSITIZATION:

Gender sensitization is all about changing behaviour and instilling empathy into the views that we hold about our own and other sex. The institute is a true example of a place which strongly believes in gender equality. To promote gender equality, a number of initiatives have been taken by our institution. Equal opportunities are given to both the genders in terms of admissions, employment, training programmes, sports activities, etc. College supports women faculty and students and encourages them to participate in events focusing on women empowerment and promoting leadership qualities in women. Relaxation in fees is given to all the girl students enrolled in various courses in accordance with HP government norms. Sanitary pads vending machines are installed at various places in the college campus and hostel in order

to improve menstrual hygiene. There is a women grievance cell in the college to solve the various problems of faculty and girl students in the institute. Real life issues on gender experience are given through various platforms such as seminars, workshop, awareness campaign and talks by experts.

Environment and sustainability:

To make the students aware of environmental issues, University has incorporated Environment Science (AECC ENVS) as a subject at under graduation level. The course gives basic knowledge about Environment and issues related to it. Various activities are conducted to instill environment sensitivity among students, especially through NSS/NCC/Eco club/Red Ribbon club. In order to sensitize the students about environment various days such as Environment day, NSS day, National Science day, National Wild life week, etc. are celebrated. Cleanliness drive, tree plantation awareness campaigns, rallies, debates, on the theme of environment and sustainability are the routine affairs of the college which is organized by the N.S.S. unit.

Professional ethics and Human values:

In this institution, various training programmes, workshops, seminars, etc. are conducted at regular intervals which develop professional skills among teachers and students. The curriculum subsumes professional ethics directly in electives and core theory of many programmes. These courses enable the students to create awareness on environment and human values. It ensures a positive perspective towards life, career and happiness among students. In order to inculcate human values, Blood donation camps, Nukkad Natak on various issues related to social stigmas are held at regular intervals in the college premises.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2

Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3

27-10-2023 10:39:27

Percentage of students undertaking field projects / internships

Response: 0.03

1.3.3.1 Number of students undertaking field projects or internships

Response: 1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1

Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: E.None of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document

1.4.2

Feedback processes of the institution may be classified as follows:

Response: E. Feedback not collected

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

27-10-2023 10:39:27

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2

Average Enrollment percentage

(Average of last five years)

Response: 24.48

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2788	1097	367	486	769

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4700	4640	4560	4560	3710

27-10-2023 10:39:27

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
455	490	360	234	376

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

After admissions, the college adopts a process to identify slow and advance learners among students through various techniques like observation, oral and written class tests, medical tests (if needed). Regular class tests are conducted by teachers and the test papers are evaluated as per the needs and requirement of the set objectives. In addition to it, while interacting formally and informally in the class, the learning levels of students are assessed. The assessment is usually comprehensive in nature and is fundamentally concerned with learning outcomes which is often useful to provide information about patterns of student achievement. In this way the advance learners and slow learner students are identified by the concerned teacher.

If the advance learner students show interest in a particular subject, the concerned teacher guides and motivates them. They are encouraged to read good books, as a good collection of books and e-books are

available in the college library.

In the same way slow learners are encouraged to ask questions in classes. The concerned teacher through analogy, charts or by giving examples of daily life, tries to explain the topic in simple language. Special classes are conducted, to bring the learners at par. Slow learners are counselled continuously, which help them to overcome their weaknesses.

Its fundamental purpose is to estimate students' level of achievement in order to enhance student learning *during* the learning process. By interpreting students' performance teacher helps the students to understand their strengths and weaknesses and also to reflect on how they need to improve over the course of their remaining studies.

Following activities are done by teachers for students to assess their learning levels:

Slow learners:

1. Individual counselling.
2. Remedial classes.
3. Extra notes.
4. Group discussion session.
5. Internal examination process.
6. Encouragement in NSS, NCC, Sports and academic activities.
7. Extra library books.
8. Students can discuss their personal issues with teachers for proper guidance for which the system of mentors and mentees has been adopted.

Advance learners:

1. Advance notes.
2. Seminar sessions.
3. Projects.
4. Assessments.
5. Group discussion sessions.
6. Internet facility
7. To enhance their confidence level, the college conducts various activities such as cultural events, NSS, NCC, Rovers and Rangers and sports to develop their overall personality.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.2.2

Student - Full time teacher ratio

Response: 59.49

File Description	Document
Any additional information	[View Document](#)

2.2.3

Percentage of differently abled students (Divyangjan) on rolls

Response: 0.07

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college adopts student centric approach for effective learning. The students are encouraged to take part in various academic and co-curricular activities. Round the academic year, students take part in all academic activities such as seminars, class room presentations, debates, discussions, workshops, class tests, mid-term exams, practical examinations, etc. The students also take part in extension activities through NSS, NCC and Rovers & Rangers which enhance their experimental learning. In order to relate the theoretical knowledge with practice experts from related fields, are invited from various agencies to deliver lectures and also to impart training.

The college has well established student and teacher support system catering to the multi-dimensional needs of the studens and the faculty. There are ICT and multi-media enabled classrooms, which are extensively used in the teaching and learning process. The College campus has broadband facility available in library, E- learning centre and various departments, whereby the students can access the online study material besides solving the issues related to HP Univerity. There are two well established

computer labs with broadband facility. The College has subscribed 18 online Journals. The students as well as the teachers could access these online journals and resource material through computer labs, ICT enabled class rooms and other departments. Field visits are organised by various departments time to time for the students, so as to give them practical experience in the relevant fields of knowledge. Moreover, students are also getting the opportunity to pursue online courses and training programmes and they earn online certificates on qualifying the tests. Further, the extension activities like NSS, NCC and Rovers and Rangers impart experiential knowledge to students by engaging them in various activities such as awareness campaigns, cleanliness drive, debate and discussions, mock drills in the event of natural calamity and therefore foster the spirit of community services. Moreover, department of Physics, Chemistry, Geography, Geology, Botany, and Zoology have well established practical labs fitted with necessary equipments which provide students necessary skills and experimental learning.

Further, college library is well equipped with ICT tools and has spacious reading room with large book bank and provides remote access to the e- journals, Shodhganga, INFLIBNET and library data bases. The library data base is prepared in the software Soul 2.0 to help students and teachers to search books easily in the library.

Thus, the college adopts various student centric approaches and methods for enhancing learning abilities as well as experiences of learners.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.3.2

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 93.88

2.3.2.1 Number of teachers using ICT

Response: 46

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3

Ratio of students to mentor for academic and stress related issues

Response: 59.49

2.3.3.1 Number of mentors

Response: 49

File Description	Document
Any additional information	[View Document](#)

2.3.4

Innovation and creativity in teaching-learning

Response:

Creativity and innovation is the essence of teaching and learning. The aim to encourage students to be innovative and creative cannot be accomplished without enhancing the capability of the teachers. In this direction, teachers sharpen their skill and subjective expertise by taking part in periodical orientation and subjective and inter-disciplinary refreshers courses organized by the UGC and other government bodies. The teachers also take part in national, international seminars and research workshops. Further, the students are given subject related projects and encouraged to participate in seminars, debate and group discussions so as to build their confidence. The performance of the students in above mentioned activities is continuously monitored and evaluated by the teacher. Moreover, the mid-term exams are also evaluated in prescribed time. Students are provided with access to market research, marketing of products, and creation of demand for the products mainly in B.Voc. Programme. Laboratory practical are inseparable part of Science department. The computer knowledge is imparted through ICT tools and computer laboratories. Students are also given opportunity to undergo an internship training programmes in their respective fields. The students are also assigned projects and encouraged to conduct surveys as per the requirement of their subject.

Following methods are adopted to transform the learning environment within the institute:

Digital library: Students are provided with an access to Shodhganga, e-journals, INFLIBNET and library database. The library data base is prepared in the software Soul 2.0 to help students and teachers to search books easily in the library.

Subjective seminars: Additional seminars on the subjective topics, mini projects related to their technical subjects and submission of study reports on real time analysis is made mandatory from pre final year.

Seminars and Guest Lectures: The College conducts seminars and call the eminent scholars to give the guest lectures very often.

Industrial Visits: It is a regular practice for the students to visit industries to gain practical experience, knowledge and skills. All these activities are taken care and monitored by head of the concerned departments.

Class room activities: Extempore, presentations & videos, group discussions, role plays, poster making, chart making, chalk & talk, brain storming etc. are the activities done in class rooms to foster creative talent of students.

Field Visits: Students are taken on field visits by their respective departments time to time.

Other activities: In spite the above mentioned activities, college adhere to the rules and regulations by H.P. University and make every possible effort to practice innovation and creativity in teaching and learning.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 77.65

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2

Average percentage of full time teachers with Ph.D. during the last five years

Response: 22.96

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	12	8	6	4

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3

Teaching experience per full time teacher in number of years

Response: 8.2

2.4.3.1 Total experience of full-time teachers

Response: 402

File Description	Document
Any additional information	View Document

2.4.4

Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 2.63

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.5

Average percentage of full time teachers from other States against sanctioned posts during the last

five years

Response: 19.43

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	12	8	5	8

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institute follows the assessment procedure as per the norms of Himachal Pradesh University. In this direction, mid-term exams are conducted in the mid of the academic session. However, the final exam comprise of 100 marks, where, internal assessment is calculated out of 30 marks and external examination for 70 marks. In addition to the mid-term examination, the college gives assignments to students and conducts class tests as part of continuous internal evaluation. However, for practical subjects, regular assessment is done by the concerned teacher.

Seminars, paper presentations and mini-projects are the regular part of curriculum to make the teaching learning environment activity based and to assess and evaluate the level of the students continuously. At the Institutional level, assignments are given to the students in the beginning of the session. Presentations and seminars are organised regularly. House tests and class tests of students are evaluated in due time. They are encouraged to attend the classes regularly. Their performance in all these activities is considered while awarding them internal assessment. As per the regulations of HPU, credit based system is adopted in the college which can be seen as a major reform in evaluation system at institutional level.

Following reforms have been made at institution level in **Continuous Internal Evaluation (CIE) System:**

- **Comprehensive Continuous Internal Evaluation System**

In order to ensure effective teaching and learning process, the institution adopts the system of comprehensive continuous evaluation.

- **Orientation of students about evaluation process.**

In the starting of the session, the students are being oriented about the schedules of examination, and other related aspects of (internal and external) evaluation process.

- **Remedial classes**

Remedial classes are also conducted for slow learners, and for students who are not able to complete the prescribed limit of classes.

- **External examinations**

External exams are conducted by HP University at the end of the session for all theory papers and practical exams.

- **Re-assessment**

The process of reassessment of students who are either unable to complete the process during regular course or fail in the internal assessment component.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.2

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The institution follows the guidelines of the H.P. University for the internal assessment of the students and communicated to the students through syllabus copies. Moreover, the schedule of the classroom assessment process and all the necessary parameters to be considered are given in the academic calendar. However, the course teacher provides further necessary information regarding classroom assignments, classroom tests and other parameters under consideration. Evaluation of the students comprise of internal assessment held progressively throughout the session.

However to ensure transparency, the students are acquaint with the basic eligibility of the evaluation process through college website, notice boards and class counselling.

Further, the institution notifies evaluation process and related documentation on the notice board time to time. This includes distribution of marks as 30% internal assessment (CCA) and 70% End semester

Examination for under graduate degree programme. Moreover, continuous evaluation report of assessment is displayed to the students by concerned subject teacher. Further, teacher also resolves the grievances of the students if any.

The internal assessment distributed into four parts i.e. class test, house tests, assignment /seminars/presentations/project study/Viva-Voce etc. and attendance. These are as under:-

Internal assessment = 30 marks			
House Test Marks=10	Assignment/Seminar/Presentations/project study/Viva-Voce etc. Marks=10	Class tests = 05 Marks	Attendance Marks=5

Attendance marks are distributed on the basis of class attendance % as given below:

Attendance percentage	Marks
95 % to above	05
90% -95%	04
85%-90%	03
80%-85%	02
75%-80%	01

For Post Graduate Classes the Semester End Exam Carries 80% marks and Internal Assessment carries 20% marks. The institute notifies these parameters of internal assessment through notice board and class counselling. After evaluation the answer books of house tests are shown to the students. In case of any doubt, students are free to discuss it with the concerned faculty. The scores of internal assessment is displayed on the notice board and the students are free to discuss any related issue with the concerned teacher. Minimum ten days time is given to them to register any objection. Later the teacher uploads the internal Assessment of the students on the university website according to university's guidelines. Thus, by adopting the above mentioned process, the institution ensures the maintenance of transparency in internal assessment process and makes it robust in terms of frequency & variety.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college follows strictly the guidelines and rules issued by H.P. University in order to smooth conduction and dealing with examination related issues. Due importance is given to all the scholastic and co-scholastic aspects of the students while assigning the internal assessment to the students. In this regard in the starting of the session, the faculty members as well as students are informed about the various necessary components of internal assessment process during the academic session. The internal assessment test schedules are also prepared well in advance by the concerned teacher. The issues related to house examination are taken up by House Examination Committee on time bound manner. Day to day performance of the students is also assessed by the concerned teacher time to time. For lab courses and practical subjects, the grades/ marks scored by the students are displayed on the notice board. Moreover, the students are also announced their internal assessment scores time to time by the teachers. Students are also given chance to improve their scores as and when required.

The grievances of the students are redressed at three levels i.e. department level, college level (through various committees) and university level and in this regard, the continuous evaluation of the students is carried out by the faculty members on regular basis.

The grievances regarding the examination and internal assessment of the students are dealt by providing them all information regarding their scores related with attendance, class test, house test, assignment/ seminars/ project work/viva-voce, etc. In order to ensure transparency in the process, the answer sheets of the house tests are shown to the students and for clarifications if any.

However, in case of grievances related to university question papers, repeated questions, improper split of marks, missing marks, wrong question number are addressed to the principal and after making an analysis the same are referred to the university immediately for rectification. Moreover, if the student has grievances regarding the evaluation of university answer scripts, the students are guided to opt for re-evaluation of university answer scripts.

Thus, the detail of the internal assessment is displayed on notice board of the concerned department. Moreover, if there is any grievance regarding internal assessment and semester/annual exams conducted by the university, is brought in the knowledge, of the Principal and efforts are made to redress such grievances.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4

The institution adheres to the academic calendar for the conduct of CIE

Response:

The annual academic calendar is prepared by the college advisory committee in consultation with the principal well in advance before the commencement of the academic session. The calendar outlines the academic year/semester class work schedule, internal examination schedule and external examination schedule besides co-curricular activities.

The calendar is printed in the prospectus and in this way, it is provided to the students at the beginning of the session. The academic calendar includes dates and commencement of session, schedules of internal examinations and other curricular and co-curricular activities. And in this regard, the time table of the college is prepared and implemented accordingly. The same calendar is also uploaded on the institution website. The schedule of all courses, subjects and examination is given in the academic calendar and only head of the institution can corporate minor change in the academic calendar. It is ensured that, all the activities are performed in accordance to the schedule displayed in it.

In this regard, in the beginning of the session, the students are apprised of the academic calendar in the induction meeting. If required, only the head of the institution can make minor changes in the calendar with due permission of the principal. The schedule of all the examinations is also given in academic calendar. However, the course teacher announces the syllabus and other important schedule to the students. However, in each course, the respective teacher has her/his own pattern of internal evaluation like practicals, group discussions, seminars, presentation, etc. Moreover, the performance of the students is assessed on a continuous basis by conducting house tests. In addition to the tests, assignments, mini-projects and quiz are also part of Continuous Internal Evaluation and followed as per the academic calendar.

Preparation of academic calendar immensely contributes towards achieving the well-defined activities that has to take place during the session and that contributes largely for making all round development of the students. The academic calendar lays down the strong foundation for effective delivery of the activities throughout the session. The academic calendar moreover, ensures the completion of syllabus and other related activities in stipulated time. The academic calendar contains information regarding the following activities.

- Curricular activities
- Co-curricular activities
- Extra-curricular activities

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

It is a college affiliated by Himachal Pradesh University and follows the syllabi of the university. The mission of the college is to develop lifelong learners equipped with competencies, nurtured through integration of academic learning with humanity. An effort is made, to make students self dependent and to enable them to perform leadership roles in various walks of life. The following are the Program outcomes acquired by our students:

1. **Intellectual competence** Our graduates acquire basic knowledge in their academic field. They develop the ability to think critically and be committed to excel in their relevant academic field. They develop an attitude for lifelong learning.

2. Integrity Our graduates develop personal conviction towards social justice and peace.

3. Commitment towards betterment of Society Our graduates become socially conscious, sensitive and active persons, who are committed to contribute towards betterment of the society. They develop genuine concern for human values and ecological conditions.

4. Ethics Our graduates become competent by achieving the personal and professional standards of ethics with a commitment to honesty.

5. Responsible Citizenship Our graduates become responsible members of social and professional communities. They promote democratic values and peaceful living in a multi-faceted society.

7. Environmental sustainability

The students become aware about environmental issues and develop consciousness towards its sustainability.

8. **Personality Development**

The personality of the students is developed with the help of extra-curricular activities which are achieved through NCC, NSS and other social outreach programmes organized by the college from time to time. Apart from it, activities like quiz contests, essay writing competitions, debates, seminars, games and sports etc., are also arranged regularly which ensures their all-round development.

Programme specific outcomes of all the departments are shown through the career options open to students after completion of their degrees. Alumnae of various departments are invited to the college who interact with the faculty members. They share how different courses shaped their career. The following program specific outcomes are attained by our students:

1. **Knowledge Acquisition Skills**

Their ability to learn individually as well as in a group through research based learning and critical evaluation is developed.

2. **Societal Skills**

They become committed and accountable for social transformation in civil society by contributing towards social justice and work for environmental sustainability.

3. **Communication Skills**

The competence to communicate effectively and professionally to a range of audiences is enhanced. They become able to articulate ideas clearly and effectively and develop ability to use the social media to serve the society.

4. **Entrepreneurial Skills**

The students become able to generate self-employment besides developing entrepreneurial skills.

The following mechanism of communicating Programme outcome, Programme specific outcome and course outcome is adopted by the college:

? It is uploaded in the college website

? It is displayed on the college notice board

? It is shown and discussed with the students in the classroom.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document

2.6.2

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college ensures that the outcome stated by the Institution is conveyed to all the students. The evaluation system and continuous feedback from the students ensures that the course objectives are achieved. House examination and class tests are conducted every class to check whether the stated outcomes are achieved. Regular seminars, presentations, group discussions etc., are conducted in classroom to make learning an interesting activity. Extension rallies such as awareness rallies, cleanliness campaigns, eco clubs related activities make the students think out of the path, enhances their creativity and inculcates value of ethics in them. As a result, many students are able to score distinction in their term end exams. Many of our students participated in inter college fests, sports meet at state and national level and brought honour to the institution. The extra-curricular activities such as NCC and NSS have made students win many awards. The progress and performance of the students is observed throughout the duration of the programme in classroom. The college monitors the performance of the students in the

attendance, group discussion, tutorials, seminars, etc. An examination committee is constituted in the college to conduct the house examination smoothly. All the exam related records are preserved in the official records by the committee. Internal assessment of each course is displayed on the notice board of the concerned department. The specific initiatives/measures taken up by the institution are noted below.

Attainment of Social objectives

The College strives to uphold its mission in converting our students into disciplined citizens with intellectual and emotional balance.

Attainment of Economic objectives

Student placements

? Training & Placement cell organizes campus interviews to provide job opportunities to the students.

Self-employment

? Skill enhancement courses are taught in almost every program which makes students aware about the concept of Entrepreneurship. Apart from it, B.Voc. program is being run in the college, which equips the students for staring their career as entrepreneur in their related fields.

Attainment of Innovation and research aptitude

? The students of the college are given projects. They are encouraged to take part in seminars/ conferences/ workshop and presentation of papers at various levels which enhances their innovative and research aptitude.

Evaluation of attainment by institution

The IQAC been established to develop a mechanism to build and ensure a culture of quality in the College. The IQAC formulates plans, executes them and keeps a critical eye over the functioning of all the components of the College to frame or reframe strategies for quality improvement. It helps in imparting quality education and orientation for all round development of the students by implementing university approved courses and also assist in up-gradation of facilities and human resources with a commitment to strive for improvements in all aspects of quality management. Further, it provides career guidance to the student which enhances their employability. It encourages faculty members to participate in workshops, seminars, conferences and invited talks and develops plans for further improving sports, academic and cultural activities performance.

File Description	Document
Any additional information	[View Document](#)

2.6.3

Average pass percentage of Students

Response: 80.81

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1600

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1980

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.22

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2

Percentage of teachers recognised as research guides at present

Response: 2.04

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	[View Document](#)

3.1.3

Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 49

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Career Counseling and Placement Cell

The aim of career and counseling cell is to provide comprehensive guidance programs and services that will equip students with necessary knowledge, attitude and skills to become mature and socially responsible individuals. This is the motto of the career guidance & counseling cell which functions as a part of Student Support Service (SSS) for student retention. The college has a well-functioning career counseling and placement cell, which organizes activities like placement drives, lectures on placement opportunities and entrepreneurship development etc. for the student training and placement, the college has started internship, Industrial/ field visits & On the Job Trainings (OJT)*(B.Voc. & BCA & PGDCA)*.

IIRS-ISRO Outreach Programme

Dr. YS Parmar, Govt. PG College, Nahan is a recognized host or coordinating institute of IIRS-ISRO Outreach Programme of *Indian Institute of Remote Sensing, Dehradun (key organ of Indian Space Research Organization, Govt. of India).*The Deptt. of Geography through IIRS-ISRO Outreach Programme has initiated transfer of geospatial knowledge (Remote Sensing and GIS) to the students, teachers and other community of Himachal Pradesh.These Geo-spatial technologies have variety of applications in disaster management, Agriculture, forestry, mining, water resources, environmental analysis as well as the infrastructure.

Unnat Bharat Abhiyan

Dr. YS Parmar, Govt. PG College, Nahan has selected for Unnat Bharat Abhiyan, a *flagship programme of Ministry of Human Resource Development (MHRD),* Govt. of India, New Delhi. Unnat Bharat Abhiyan is an opportunity to enable faculty and students of higher educational institutions to work with the people of rural India in identifying development challenges and evolving appropriates solutions for accelerating sustainable growth of village. The college has adopted five villages e.g. *Kotri, Sen Ki Ser, Talon, Thaliga Lahan and Chabahan.* The college, through faculty and students *(Faculty, NSS, NCC, R&R, Deptt. of Geography),* has carried out studies of living conditions in the adopted villages, assess the local problems and needs, workout the possibilities of leveraging the technological interventions and aware the locals about various government schemes, prepare action plans for the said villages.

Other Creations and Transfer of Knowledge

Other initiatives for creation and transfer of knowledge include special lectures by *eminent personalities, inter/intra college festivals including competitions, educational field trips, internships, training programs, seminars* and encouragement of students to enhance their skills. All the departments conduct Inter-collegiate competitions annually.

The faculty members are encouraged to pursue research in every possible way. This is evident from the fact that teachers are granted study leave by the deptt. of higher education, H.P. to pursue doctoral level research. Also, the faculty members are free to acquire research grants from the UGC through its UGC Resource Centre and research activities are carried out by the faculty members at the individual level. Some teachers are pursuing their Ph.D. degree from various reputed universities, and the support in terms of technology and information needs, i.e. access to ICT, computers, Internet, printing, library etc. is also provided to them.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.2.2

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2

The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3

Number of Ph.D.s awarded per teacher during the last five years

Response: 4

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 4

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.4

Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.37

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	4	5	1

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.13

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	3

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1

Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college faculty and students are involved in multifarious activities for promoting the idea of institute neighborhood community network. The extension activities are integral to *NSS, NCC, R&R, Unnat Bharat Abhiyan, IIRS-ISRO Outreach Programme, Eco Club, Red Ribbon, Geography Deptt., Botany Deptt., Chemistry Deptt, Zoology etc.* Engagement of students in these activities is the first window to observe life closely at the grassroots. They become sensitive to the challenges of a developing society like ours and observe the inequities and the challenges they pose towards development potential of people.

Major extension activities at Dr. YS Parmar, Govt. PG College, Nahan:

- *NSS*
- *NCC*
- *IIRS-ISRO Outreach Programme*
- *Unnat Bharat Abhiyan*
- *R&R*
- *Eco Club*
- *Red Ribbon*

National Service Scheme (NSS) devoted to service of Nation with the motto "Not me but You" is a vital channel in the college in creating networks with needy communities. Activities organized under NSS effectively turn the students towards the society to which they belong. *NationalCadet Corps (NCC)* is a branch of Indian army that nurtures character, discipline, and the ideals ofpatriotic and selfless service among the young students. Major Extension and Outreach Programmes regularly conducted in and outside college include *Blood Donation Camps, Campaign against Drug Addiction, Swachhta Abhiyan, Clothes Donation Drives, Voters Awareness Camp, Road Safety and Traffic Management and Awareness* regarding prevention of diseases. Under *"Swachh Bharat Abhiyaan"* initiated by the government, our faculty members and student are regularly involved, keeping the college and outside areas clean. Students enthusiastically participated in *"Beti Bachao Beti Padhao"* campaign rallies and marches and also met people living in neighborhood slum areas to spread awareness about the declining child ratio in India. *Rovers & Rangers (R&R)* "Service" is the motto of Rovers and Rangers. It functions as a part of an international organization as per the rules of scouting and guiding. In our college *R&R* has started *"Neki Ki Deewar"* and many other related activities.

Dr. YS Parmar, Govt. PG College, Nahan is a recognized host or coordinating institute of *IIRS-ISRO Outreach Programme* of Indian Institute of Remote Sensing, Dehradun (key organ of Indian Space Research Organization, Govt. of India). The Deptt. of Geography through *IIRS-ISRO Outreach Programme* has initiated transfer of geospatial knowledge *(Remote Sensing and GIS)* to the students, teachers and other community of Himachal Pradesh.

Dr. YS Parmar, Govt. PG College, Nahan has selected for *Unnat Bharat Abhiyan,* a flagship programme of Ministry of Human Resource Development (MHRD), Govt. of India, New Delhi. The college has adopted five villages e.g. *Kotri, Sen Ki Ser, Talon, Thaliga Lahan and Chabahan.* The college, through faculty and students has carried out studies of living conditions in the adopted villages, assess the local problems and needs, workout the possibilities of leveraging the technological interventions and aware the locals about various government schemes, prepare action plans for the said villages.

File Description	Document
Any additional information	[View Document](#)

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 39

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
09	04	08	08	10

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 40.16

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1493	577	1289	775	1040

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)
Copies of collaboration	[View Document](#)

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Infrastructure of a College plays a vital role in making the teaching learning processes effective & conducive for its overall development. It paves the way to educational growth and enrichment by opening up infinite many possibilities. The most tempting feature of this institution, undoubtedly, is the fresh vibe all around it and its advanced infrastructure aimed primarily towards providing proper atmosphere for an outstanding growth of its students.

The institute is decorated with as many as 32 modern classrooms each outfitted with multi–seaters, green–boards and white boards together with podiums. The capacity for accommodation varies in the interval 60–80 and the college justifiably provides the panache of smart classrooms & ICT enabled labs along with an elegant Conference Hall having variable seating capacity to accommodate more than 50 students. The classrooms are well ventilated and laden with adequate and comfortable furniture. Floor areas in r /o classrooms is about 777 x 874, 808 x 705, 1230 x 877, Multipurpose Hall-2312 x 860, Conference Hall-1030 x 710, Staff-room-1377 x 710 in square feet.

For navigation of administrative and other affairs of the institution, the building has been divided into 3 blocks viz., the science block, the arts & commerce block and the administrative block. The college lends hostel facility for the girls (SC, ST and minorities). The college also houses well furnished and spacious classrooms to run various additional courses like B. Voc, BCA, PGDCA, and Graduate Add on courses. Lastly, and most importantly, the institution also houses a study centre of IGNOU and there are rooms for NCC, NSS and Rovers & Rangers.

Although a stunning cafeteria is under construction, the college owns a small Canteen for the time being and it also possess an open air theatre for variety of purposes. Whereas conducting practical in laboratories is an essential and integral part of all learning processes, laudably, the institution has a spectrum of well managed and syllabus friendly laboratories. Details of physical and learning resources can be seen on the website of the college.

All most all smart classrooms, Labs and Departments of the college have been loaded with computing systems for the use by students and teaching faculty to enhance their skills and learning abilities. Furthermore, as the faculty rooms are also available in the college, surely, the aim is thus to enable each of the faculty room with computing system and peripheral devices. To begin with, an initial supply order for providing computers to equip these rooms had already been placed with H.P. State Electronics Dev Corporation Ltd, IT Bhawan, Shimla during the current year. Nevertheless, the detail of computing equipments placed inside smart Classrooms, Labs, Library and various Departments can be seen on the website of the college. However, the distribution of computing machines is as under:

allocation of computing machines

Principal office-1	Geography -2	B.Voc-15	IGNOU -2	Physics -7
College office-7	Zoology -2	Library-14	Music-1	Others - 9
BCA/PGDCA -51	English-1	Chemistry -1	Botany -2	Total = 115

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2

The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution has adequate facilities for maximum sports activities, games (indoor, outdoor), and gymnasium. Notwithstanding the incomplete work of the play ground of the college, the moral of the sports persons of the college has always been very high and have been continuously bagging top positions. At present, the college is extending the facility of playing in ground at Municipal Council, Nahan's play ground situated at a distance of 2.5 Km from the college at Chowgan in Nahan as it had been doing for over years when it used to be there in the old Building situated at Delhi Gate and adjoining area at Nahan. This has not hampered the passion of the students in sports, games and other associated activities and albeit has enhanced their moral and fitness while walking in line with Fit India Campaign.

Whereas the college prepares its teams vehemently to participate in different outdoor and indoor games, it contentedly and aptly, hosts the events of Inter-college Championships and Youth Festivals. The College possesses two full dimensional synthetic mats of proper gauge to facilitate preparation of kabaddi teams and it gives pleasure in saying that for the first time in Himachal Pradesh a championship in Kabaddi at the inter–college level was held on synthetic mats at this college. The college also acted as the host to conduct the HPU Inter college women Basketball championship in 2014 and subsequently in 2018 and proudly, the college lifted the trophy on both the occasions.

Pitch mats for cricket are available with the institution and in October 2018, the college became exuberant host to conduct the elegant 'POOL - A' matches of HPU inter college championship.

Prudently, Annual college athletic meet, various other events and all field events are organized in the Municipal Committee's Ground, wherein tens of hundreds of students can participate in the events. In addition, football, volleyball, and hockey are also played in the same ground. The College possesses facilities for conducting and imparting training to its students in various Indoor games like wrestling,

Judo, Table Tennis, Chess and Carom etc and good quality wrestling mats also are available in the college. The College owns a multi-station gymnasium since 2012-13. As of now, it has been inducted to the building which initially was a girl's hostel. For the students and the staff, Yoga sessions are held in the open space of premise of the College. Yoga as a subject has also been included in the curriculum of Physical Education and is being taught since long.

Understandably, the two rooms available with the department of music have been equipped with complete range of modern, classical and traditional musical instruments to prepare the college teams for various cultural events. Evidently, the pre-competition performances of students in proper outfits are rehearsed live in the open air auditorium of the College for scrutiny and incorporation of improvements.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 12.5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
any additional information	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 49.9

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	1700	200	125	100

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

 The institution has the honour to house a vast and prolific library at the top floor of the building. More than 150 students and 30 teachers can use the library simultaneously. The library remains open for the students and the staff of the college on all working days from 10 a.m. to 4 p.m. and the library staff is always on the their toes to greet and help the readers. Like other libraries, there is a library committee to look into its functions, aspects and smooth navigation. It is the library committee which gives its opinion on the issues related to purchase of books, journals, magazines and newspapers etc. from time to time.

 It goes without saying that the library was decorated with ILMS software SOUL of version 2.0 with partial automation in the year 2015. The library also has a broadband internet connection to facilitate access to e–books and e–journals as it has also been studded with NLIST and e–ShodhSindhu. The library has a rich stock of 33416 books and journals besides 16 newspapers and 34 magazines including CSR, Competition Refresher, Junior Science Refresher, Him Pratiyogita Sansar, Himachal Competition Reporter, Indian Journal of Computer Science etc.

- Name of ILMS Software: SOUL
- Nature of Automation: Partially
- Version: 2.0
- Year of Automation: 2015

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.2

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Response:	Rare Books /Manuscripts, special reports :				
S. N	Name of the Book / Manuscript /Report	Author	Publisher	No. of copies	Year of Pub
1	The second World War	Cassel & Co.	Churchill	1	1951
2	Pilgrim's Progress	Oxford	Bunyan	1	1935
3	Oxford Book Of English verse	Oxford	Quilter Couch	1	1948
4	The Indian Mutiny of 1857	Selly & Co., ldn.	Malleson	1	1891
5	Health & Longevity	Oriental Watchman	Selmon. A.C.	1	1940
6	Civilization of the Eastern Iranians in ancient Times	Henry Fraud	Geiger	1	1885
7	When Britain Goes to war	Fatter & Faber	Liddell Hart	1	1885
8	The second World War	Cassel & Co.	Churchill, W.S	V to IV	1951
9	Decisive Battles Of Western World	Eyre & Scottish	Fuller, J	V.I to III	1957
10	History Of World Civilization	N.D Eurasia	Swain ,F.E	1	1963
11	The Modern Dictionary of Quotations	Oxford	Hgman, R	1	1958
12	The Saurus Of book Digest	Bonanza Books	Haydn & Edmund	1	1960
13	The Shorter Oxford Eng. Dict. on	Oxford	Little, William	1	1962

	Historical Principals				
14	Roget's International Thesaurus	Oxford	Roget, PM	1	1978
15	New Roget's Thesaurus in dictionary form	GP Putnam's	Roget, P.M	1	1964
16	Fontana Dict. of Modern thought	Fontana Books	Bullock & Stallybears	1	1977
17	Bartlett's	Familiar Quotations	McMillan	1	1977
18	Harper Dict. of Contemporary Usage	Harper	Marris & Morris	1	1975
19	Everyman's Dict. of Quotations & proverbs	J.M. Dent	Browning, D.C.	1	1974
20	Longman Dict. Of Contemporary English	Longman	Procter, Paul	1	1979
21	Dictionary of Science & Technology	Allied Pub.	Callot & Dobson	1	1977-78
22	Ramayana of Tulsidasa	Motilal Book Depart.	Growse, F.S.	1	1978
23	Anthology of Japanese Literature	Middlesex Penguin	Keen, Donald	1	1978
24	Dictionary of Islam	N.D. Cosmo Pub.	Hughes, T.P.	1	1978
25	World Atlas of Birds	A.H. Artists House	Martyn Beamwell	1	1982
26	Golden Geography	Golden Dress	Werner De Witt	1	1961
27	Sea and Share	Golden Dress	Carr & Barlow	1	1955
28	Geographic Encyclopaedia	Simon & Schuster	Shabad & Stern	1	1958
29	Golden Book of Birds	Golden Press	Gills, Kenword	1	1966
30	Golden Book of astronomy	Golden Press	Witter, Rose	1	1961
31	Encyclopaedia of World Geography	Paul Hamlyn	Larousse	1	1964
32	Bharmsutram	Gyan Ka Parkash	Maharishi Vedvyas	1	1962

33	100 Great Kings, Queens and Rulers of the World	Oldham Books	Canning, John: ed	1	1969
34	World Regional Geography	Samelers Pub.	Wheeler & Kostbe	1	1990
35	Dynamic Phy. Education for Elementary School-Children	M	Daver & Pangrazi	1	1989
36	Top 1000 Scientists	Uni. Press	Barker, P.	1	2002
37	100 Great Modern Lives	Souvenir Press	John Canning	1	1977
38	Arts & Crafts of India and Pakistan	Taraporevala	Shanti Swarup	1	1957
39	Indian Architecture(Islamic Period)	Taraporevala & Sons	Brown, Percy	1	1958
40	Indian Architecture(Buddhist & Hindu Period)	Taraporevala & Sons	Brown, Percy	1	1959

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3

Does the institution have the following:

　　1. e-journals

　　2. e-ShodhSindhu

　　3. Shodhganga Membership

　　4. e-books

　　5. Databases

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.03

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.79	6.27	1.02	1.45	1.64

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5

Availability of remote access to e-resources of the library

Response: No

4.2.6

Percentage per day usage of library by teachers and students

Response: 5.57

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 165

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities including Wi-Fi

Response:

As has been seen earlier, the college has a tremendous and rich cache of IT equipments to extend the IT facilities to the students. It goes without saying that the institution has adequate number of computers with sufficient number of scanners and printers. Many computers are loaded with high speed internet to access contents and books. The labs of the college are also equipped with computing systems, printers, scanners and high speed internet connections to facilitate the teachers and students to have an e–access to the material required for making teaching–learning processes conducive and effective.

The college has as many as 106 computers besides several Projectors, Laptops, and Printer with Scanner; Wi-Fi, Photocopier & Multimedia Speaker, podium etc.

Since an undergraduate course and a Post Graduate Diploma in computer applications have being running simultaneously under Self-Finance Scheme therefore to have a smooth sailing, as many as 51 numbers of computing systems have been installed in the department of IT. The Department of BCA/ PGDCA judiciously, has two Labs with it and is especially, equipped with Projectors, Laptops, Visualizers, peer to peer networking, and Printer with Scanner, Photocopier and Multimedia Speakers.

The College also offers 3 years degree course in Bachelor of Vocational Studies in two streams viz., Hospitality & Tourism and Retail Management. Prudently, there are 10 numbers of Computing Systems available with the labs of Hospitality & Tourism and Retail Management. Labs are well furnished and can accommodate up to 45 numbers of students.

All most all smart classrooms, labs and departments of the college have been loaded with computing systems for the use by students and teaching faculty to enhance their skills and learning abilities. Since the institution also houses some faculty rooms, therefore the prime aim is to enable each of the faculty room with computing systems and peripheral devices.

As of now, the supply order for providing computers to the college has already been placed with the firms during the current year. Nevertheless, the detail of computing equipments placed inside smart Classrooms, Labs, and Library and Departments is as under:

Geography–2; BCA/PGDCA–51; B. Voc–15; Zoology –02; Botany–2; Physics -07; Chemistry–01; Music – 01, Library–14; English – 1; College office–7; Principal office – 1; IGNOU-02. Total = 106

Evidently, the library had been decorated with ILMS software SOUL of version 2.0 with partial automation in the year 2015. The library also has a broadband internet connection to facilitate access to e - books and e- journals as it has also been studded with NLIST and e – ShodhSindhu. In order to check the entry of malwares and viruses, the computing systems have been updated with anti-virus

soft ware.

The campus of the college is armed with the induction of CCTV to have a surveillance of all activities going on in the campus.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.3.2

Student - Computer ratio

Response: 25.35

File Description	Document
Any additional information	[View Document](#)

4.3.3

Available bandwidth of internet connection in the Institution (Lease line)

Response: 5-20 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4

Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 2.31

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
12.17	16.69	1.52	0.94	1.18

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response:

Since the time of the taking over of the newly built building of Dr Y S Parmar Govt P G College for running its affairs, the college administration has been on the toes round the clock for devising mechanism to monitor the inbuilt system and procedures for maintaining and utilising physical, academic and support facilities.

Practically, teachers as well as the college administration together play a vital role in making the teaching learning processes effective & conducive for one and for all. The united efforts engineer the way to educational augmentation and enrichment by opening up N number of possibilities. The most enticing feature in this direction is the very intrinsic system that is attached with this institution as it has been with every government institution of higher education in the state of Himachal Pradesh.

The revised estimates of both Plan and Non-Plan expenditure and budget estimates for Non-Plan expenditure, after being scrutinized and approved by the Administrative Department is forwarded to the Finance Department in such manner and forms as may be prescribed. The estimates for expenditure for which vote of State Legislature are required shall be in the form of Demand for Grants.

Control of expenditure is exercised through Drawing and Disbursing Officer in consonance with Rule 37 of HPFR 2009. A Grant or Appropriation is utilized only to cover the charges including liabilities, if any, of the past Financial Year which are to be paid during the current Financial Year. No charges against a Grant or Appropriation can be utilized after the expiry of the Financial Year.

No expenditure is incurred which may have the effect of exceeding the total grant or appropriation authorized by State Legislature by Law for a Financial Year. Separate expenditure register is maintained by the DDO in the prescribed form for allocation under each Minor or Sub-Head of account. After getting it verified by the T.O, a copy of the same is sent to each, the Head of the Department and to the other designated Controlling Officers. Defects, if any, are rectified by the officers. The T.O furnishes an extract from the expenditure control register or from the compilation sheet to the DDO every month relating to the grants classified under various Major, Minor and Detailed Head of Accounts. The DDO in tern tally the figures as received from the T.O. The physical progress of the schemes is also sent to the Administrative Department for its perusal in terms of its accomplishment in meeting physical and financial targets.

It is significant to cite here that apart from following various Rules and regulations of the Govt. of Himachal Pradesh, the college follows the set of rules propounded by UGC and allowed to by HPU Shimla and the Govt. of Himachal Pradesh.

The policy of the college is largely focused on the principle of sufficiency of facilities and their optimal utilization to generate and maintain a level of quality of education. The details of the systems and procedures for maintaining and utilizing physical, academic and support facilities can be summarized in the following manner.

The works pertaining to the maintenance of the infrastructure of the college is assigned to a set of committees including Building Fund Committee, Canteen Committee, Campus Beautification Committee, Electricity Committee, Campus Maintenance Committee, Cleanliness & Development Committee, Water Supply & Management Committee in addition to various other committees like Canteen Committee, Sports Committee and another Building Committee as approved by the Director of Higher Education, Himachal Pradesh. Categorically speaking, these committees are headed by senior most faculty members as convenors.

The class rooms of the college are utilized in the most advantageous manner. For instance, these are used for imparting counselling to the learners of IGNOU having their study centre at this college. The classes in respect of ADD on courses are held every day after 3 pm. The maintenance of the Labs is done by the concerned JLA, LA and SLA. The computers installed in the laboratories of the Department of BCA are made available to other students of the college as per their need after 3 pm. And, sometimes in case of the shortage of the staff, some temporary kind of recruitment through PTA Fund is made.

Counselling sessions are arranged for the students seeking admission to the college to help select the subjects of their choice and the courses available under RUSA (CBCS and the seats are allotted to them as per the norms of Himachal Pradesh University, Shimla. Midterm as well as the term end examination is conducted as per the schedule of HPU Shimla.

Conduct of training camps in the natural settings under the supervision of Professor of Physical Education is a distinctive feature of the college's activity in games and sports and similarly, the students take part in various cultural and other co-curricular activities and competitions throughout the year after

preparing well under the guidance of teachers of the college by getting through the training camps. It is worth mentioning here that many NCC cadets, NSS volunteers and Rovers and Rangers have done exceedingly good to bring laurels to the institution.

The library, Laboratories, computers and sports complex are maintained out of the funds collected from students as part of practical/subject fee. The issues and demands raised by the students in terms of maintenance and utilization are treated as proposals and are placed before the concerned committees. The committees consider and observe the proposals on merit and submit the same to HPPWD which is the executing agency for all expansion, repairs and renovation works. Ideally, the college Administration take up minor repairs and maintenance work of urgent nature and falling within financial limits of the DDO cum Principal of the college on priority.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 3.02

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	61	60	116	106

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 10.99

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
284	286	289	260	301

File Description	Document
Any additional information	[View Document](#)

5.1.3

Number of capability enhancement and development schemes –

    1.For competitive examinations

    2.Career counselling

    3.Soft skill development

    4.Remedial coaching

    5.Language lab

    6.Bridge courses

    7.Yoga and meditation

    8.Personal Counselling

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4

Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 1.08

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
79	80	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)
Any additional information	[View Document](#)

5.1.6

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.2.2

Percentage of student progression to higher education (previous graduating batch)

Response: 4.66

5.2.2.1 Number of outgoing students progressing to higher education

Response: 43

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3

Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 8

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	0	0	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

27-10-2023 10:39:28

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

To provide opportunities for the development of social and cultural life of students, to inculcate the qualities of leadership, discipline and to give awareness of democratic system of India Dr. Y. S. Parmar Govt. P. G. College Nahan constitute a student council every year. Earlier (before 2013) the Students Central Association was constituted through direct elections, but after 2013 as per H. P. University directions from session 2014-15 direct elections were banned and Himachal Pradesh University and all affiliated colleges started indirect elections on the basis of merit in academics, sports and other cultural activities. According to constitution framed by H. P. University, College Students Central Association (CSCA) has elected office bearers comprising a president, vice president, general secretary and joint secretary from meritorious students of previous year examinations of each class i.e. M.A./ B.A./ B.Sc./ B.Com./BCA/ B.Voc/+2. etc. and remaining toppers and best performers of NSS, NCC, Rovers & Rangers societies/clubs, students editors, cultural groups of college and sports are nominated as members of executive body. So a total of about 33 students constitute the CSCA of college every year. The CSCA perform its functions under the guidance of college advisory committee. They are the part of college administration and always participate in college management, curricular and extracurricular activities and other cultural and academic events throughout the year of college along with staff council.

Every year a cultural function is organized by CSCA to provide a platform to students to show their talent. The funds for CSCA function and other CSCA activities are met from the Amalgamated fund available in the college.

CSCA members are the part of

- IQA Cell of college
- College advisory committee
- College Discipline committee
- Anti Ragging Squad/Committee etc.
- Building Fund Committee

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.3.3

Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	6	6	4	4

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Old Student's Association (OSA) of Dr. Y. S. Parmar, Govt. P. G. College, Nahan is a registered association of college which came into existence in 2001, since then it is an active body with many alumni as its members. The college conducts meetings time to time with the members of Old Student's Association (OSA) which provides a platform to the former students to contribute suggestions with respect to the functioning and infrastructure of the college. All former faculty members and Alumni are invited on all formal functions of the college where they share their experiences with the students which enables them to gear up with the competitive world.

- Former Principal of Dr. Y. S. Parmar, Govt. P. G. College, Nahan, Dr. Suresh Joshi is on the panel of college IQAC as external member.
- Former students of this college as well as former faculty members are invited as chief guests/ guest of honours/ key note speakers in various activities held in college.
- Alumni of the college has contributed financially and intellectually during Golden Jubilee celebration held in College in April, 2014.
- Alumni association is actively engaged in motivating the meritorious students by organizing felicitation and award ceremonies time to time.
- Former student of this college Sh. Digambar Jain has donated a water cooler for college students.
- Members of the alumni association provide counseling and career guidance to students above +2 level time to time.
- Alumni association is providing financial support in the form of scholarship to poor/needy students with good academic record.

On joining the college a student becomes a member of the college family. In order to achieve the yearly membership/ life membership of OSA the students have to pay charges after filling the requisite form. The membership fee is deposited in the OSA account which is then utilized for the benefit of college and college students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2

Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3

Number of Alumni Association / Chapters meetings held during the last five years

Response: 2

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Any additional information	[View Document](#)
Report of the event	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Response: VISION

The vision of the any educational institution is in fact the soul of the institutional ideals. The motto of the college is clearly derived from vedic philosophy enshrined in Upnishad, "Asato Maa Sad-Gamaya". To be an educational institution of repute dedicated to academic excellence with a humane face contributing to social transformation through improvement in the quality of life.Our college is committed to provide access, equity,excellence, character building, discipline and quality education with focus on a holistic and vibrant learning environment,founded on value based academic principles.

MISSION

The goal of human life is to attain knowledge so as to realize the existence of individual in absolute harmony with the nature.The institute is in pursuit of upliftment of society. Like a beacon, guiding the philosophy of nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually, the institution continue to spread the light of knowledge. Our mission is to uplift the society through education. We endeavor to make our students future ready,confident of taking up professional and societal challenges with passion and maturity. The college is committed to make all efforts towards enabling our students to take leadership roles in various walks of life and act as agentsof transformation in the globalised world.

- To provide quality education to young men and women.
- To sensitize learners towards equity, human rights, environmental awareness.
- To inculcate cultural values in the students.
- To strengthen the academic environment to enhance the quality of teaching and learning.
- To aim at overall personality development through extracurricular activities.
- To introduce new programmes in tune with the current requirements.
- Creating best infrastructure for the excellence of education.
- To undertake the technological advancements and innovation in education and research.
- To produce intellectual and skilled human resource who can contribute in the development of nation.
- To equip them to excel in the service of the nation and to attain optimum personal fulfillment by leading a value based life.
- Vision and Mission of the institution haveclearly narrated the roadmap of the institution and accordingly objectives and goals have been set. College is matching its activities with the roadmap given in every sphere of functioning. The distinctive objectives of the institution are:
- To produce responsible citizens.
- To attain excellence in higher education.

- To motivate faculty for their academic growth so as to help them serve as quality human resources in the development of nation'

Strengthening co-curricular activities –NCC, NSS, Sports, Eco Club, Red-Ribbon Club, Cultural and placement services.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.1.2

The institution practices decentralization and participative management

Response:

Top management of the institution is H.P. Government headed by the Honrable Chief Minister and policies of the Government are implemented through Secretary Education and Director of Higher education. Recruitment related policies and plans of higher education are framed by the Government. Recruitment of teachers is done through Himachal Public Service Commission. For implementing policies and plans at college level an advisory committee is formed. Our college fosters a culture of participative management by involving staff members in a number of administrative role. The Principal, College Advisory Committee and IQAC play an important role in managing the affairs at college level. IQAC gives suggestions for maintaining quality education in the college whereas College Advisory Committee keeps giving suggestions to the principal for execution of various plans. The administration and management mechanism of college is decentralized in the form of various committees for college-time-table, allocation of co-curricular work, purchases, organizing admissions, looking after the issues related to students, preparing working guidelines, etc. The conveners of different committees ensure proper functioning of their respective committees with the help of staff members. All in collaboration work in the direction of fulfilling mission of the college. There are 94 faculty members in the college who actively participate in managing the affairs. The Principal maintains interaction with parents, alumni, social bodies as well as with higher authorities in a purely democratic decentralized way. Whatever plans are implemented, they are evaluated in the end of the session.PTA executive body supports the college administration in taking decisions and resolving various issues related to the welfare of students. The college tries to excel in every curricular and co-curricular sphere to fulfil the mission. Keeping in view the importance of public participation in management the institute provides ample space to students to be part of management mechanism through College Students Central Association (CSCA). The executive committee of CSCA remains active in various co-curricular and extra-curricular activities besides collaborating with the college administration in maintaining the academic environment. The distinguished members from the society are also included in this process mainly in management of self-financing courses and maintenance of building fund.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- The college works in alignment with the UGC and H.P. university to which college is affiliated. All the strategic plans are sent by University /Directorate of higher Education and implemented in the college. For curriculum and co-curricular activities we adhere to the University guidelines whereas directorate is associated with administrative business. Many quality policies are framed in the college in consultation with advisory committee and implemented through various committees of the staff members and monitored by the Principal. The Principal keeps on obtaining feedback from various heads of departments in regards of progress of implementation of action plans related to curricular and co-curricular activities.Meetings of staff are summoned at intervals to gather first- hand information. Official notices are issued and responsibility is assigned to various members for execution of particular plans. Annual report,which gives complete glimpse of college depicting academic performance, co-curricular performance of students, as well as perspective plan for the next year is prepared every year and presented by the principal in annual function of thecollege. The annual report of the college is also sent to DHE and HPU. The college has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment.College Advisory committee and IQAC draw perspective plans for the coming years and accordingly plans are finalized with respect to construction and other related issues.The following projects have been included in the perspective developmental plan for the institution

*Construction of college canteen (in process)

*Campus beautification (ongoing)

*Boundary wall and enhanced ICT facility

*Separate parking facility for staff and students.

*Sports ground

*Gymnasium

The meetings of College Advisory Committee, PTA, IQAC, and principal's meeting with higher authorities (Director Higher Education and Secretary Education)offer a concrete support to discuss and implement the plans and policies framed at different levels for enhancement of academic performance as

well as co-curricular activities.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2

Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Response: The Department of Higher Education, Government of H.P. is a body responsible to frame policies related to academics. All the recruitments are done through Public Service Commission and promotions of teaching faculty is done as per UGC guidelines. All the plans and policies framed by the department of higher education keeping in view the priorities and needs are implemented by the principal through various committees in the institution. The Principal is the official link between the Director,Higher education and the institution. Principal is the administrator of the college who coordinates all the activities of the college. All these plans are monitored by receiving feedback from staff, alumni (OSA), students, social bodies,PTA,College Advisory Committee, etc.IQAC takes into consideration the perspective plans of the institution as per directions from the department of higher education with regards to administrative and developmental activities and the H.P. University in academic matters.

*The institution is affiliated to HP University and the guidelines issued by HPU from time to time are implemented in the college. The Principal is the administrative leader and leads the institution with the help of staff member.All are committed to present the institution as the centre of higher learning and also maintaining a close relationship with the affiliating university and the directorate of higher education.

*The Principal is apprised by the college advisory committee in his/ her day to day decisions so that the formulated plans could be implemented effectively.

*IQAC is the agency for quality assurance and enhancement. Various committees formed for specific purposes are monitored by IQAC for maintaining the set standards and all aspects of the functioning of the college.

*The office Superintendent is the ministerial head of the administrative wing.

*Bursar has been appointed to assist the Principal to monitor the expenditure of college funds.

*The college has students' grievances redressal cell for addressing the problems of the students. The students have been provided contact numbers of the members of the cell in prospectus as well as on notice board.

*One staff member has been appointed as staff secretary to arrange staff meetings, prepare the agenda of the meetings and also keep the record of the meetings to assist Principal to maintain communication with the staff members.

Bursar, hostel warden, librarian, Head of various departments, etc. report to the principal periodically for the smooth functioning of their respective field.

The college has a well-defined organizational structure in the administrative staff and laboratory staff.Hierarchy of the staff,procedure to tackle grievance is as per rules/norms framed by HPU and Directorate of higher education.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3

Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Response: The Principal monitors and evaluates the policies and plans of the institution for effective implementation and improvements through the meetings with the staff. Various committees e.g. College Advisory Committee/ IQAC, PTA Committee, RUSA Committee, discipline committee, women grievances redressal cell,SC/ST/OBC/PH & Minority cell etc. are continuously working for the welfare of the students. Relevant committees work for execution of action plans as discussed in the meeting chaired by the Principal. Effectiveness of the various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions.

- In the beginning of session,IQAC proposes an induction meetingwhich is conducted, specially for the newly admitted students every year. This meeting provides a complete detail in respect of rules and regulations along with working of college and the whole calendar of activities to be followed throughout the year.
- College advisory committee proposed installation of CCTV cameras in the new campus to keep an eye on any untoward incident and to develop sound security system. One security guard was also appointed through PTA after proper resolution by the committee to maintain the security system in the campus.
- To meet with the needs of office staff and teaching staff,IQAC proposed construction of fabricated compartments in the campus and the same was done.
- An idol of Goddess Sarswati was installed in the administrative block after resolving it in the PTA meeting to inculcate spiritual values among the students.
- To maintain hygiene in the campus an agreement was done with Sulabh International. Vending machines were also installed in the campus and girls hostel.
- Book fair was organized in the college on the recommendation of library committee and books were also purchased.

Besides this all the committees remain active throughout the year to maintain conducive environment for students in the institution for example some of the measures are campus beautification, plantation drives, celebration of various days, parking facility in the campus, installation of sign boards, proposal of boundary wall and strict monitoring of discipline, etc. Minutes of every staff meeting are recorded in the concerned (committee) register. All important issues are resolved by the staff members with suitable time bound action plan. In the follow up meetings, an analysis is done for effectiveness of action taken and it acts as a bridge between administration & faculty.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response: Sharpening the saw is the key strategy for any human resource to function to its full potential. The college administration is fully supportive for the growth and development of the skills and knowledge of its teaching and nonteaching staff. Besides this many other facilities are provided to teaching and nonteaching staff as per HP Government norms/university guidelines. Some of these are listed below:

*Medical reimbursement facility is available as per HP Government norms to the employee; however,medical leave is not available.

*Staff (teaching/nonteaching)appointed prior to 2004 are eligible for pension benefits on retirement. Faculty induced after 2004 are covered under NPS, gratuity and leave encashment are available to retiring faculty as per HP Government norms.

*Teachers are encouraged to take leave to get refresh and leave is given to teaching and nonteaching staff as per HP Government norms/HP University guidelines.

*Insurance benefit under GIS is available for faculty members.

*LTC can be availed by faculty members as per state rules.

*the facility of Maternity leave (180 days)and Paternity leave(15 days) for employees working in institution is available.

*The institution has well-furnished staff room i.e. equipped with cushioned chairs, fridge, microwave, almirahs for teachers' books

*Clean drinking water with aqua guard facility is available for staff.

*Separate Washrooms are available for staff members. Cleanliness is maintained through NGO(Sulabh International) in the college.

*Separate faculty rooms are available for sitting of staff members .Computers with e-resource centre are available for faculty in the library.

*Teaching staff members have faculty rooms, Nonteaching staff members have separate cabins for their office work.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 3.18

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	0	0

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Response: Teaching and non-teaching staff's performance is evaluated on the basis of ACR's (Annual Confidential Reports) submitted by them on the UGC prescribed Performa. They are encouraged from time to time to participate in self enriching courses.Teachers maintain records of teaching, examination, college work, research and project work to calculate the API scores under various categories-I (Teaching, learning and Evaluation), II- (Co-curricular, extension, professional development etc.),III-(Research and academic contribution).The Principal also monitors the working of all emplyees mainly faculty members regarding completion of syllabi, their involvement in curricular, extension and profession related

activities, research and academic contribution, etc. The ACR's are submitted to higher authorities every year after the evaluation by the Principal. ACR helps in ensuring the academic accountability of the teacher and monitoring their promotion and placement in higher scale. For performance assessment of non-teaching staff same guidelines are followed however the format of ACR is for non-teaching staff is different. Being a Government Institution, all the Government employees are governed by the civil services rules and conduct rules. All the faculty members are appointed/promoted by Principal Secretary, Higher Education,Government of HP as per guidelines laid down by UGC and Government of H.P. through HPPSC. Salary grades and other monetary benefits are granted as per UGC pay commission recommendations adopted by the state Government. It is pertinenet to mention here that the work and conduct of newly recruited employess (both teaching and non-teaching) is verified by the principal which is mandatory as per HP Recruitment and Promotion Rules. On routine basis the principal of the college also keeps on watching the conduct of the employees under its control. Feedback received from students, members of various committees, guardians help the Principal to identify the area of improvement in various activities .The principal also instructs ahnd motivates the staff members for desirable changes in thier work and conduct. The input received through appraisals and feedback is conveyed to the concerned staff member to overcome the lacunae without lowering self-esteem. Being controlling officer, the principal is sole authority to verify the work and conduct of the each and every employee under its control. In case of lab staff the Head of the Departments act as controlling officer who report the work and conduct of such employees to principal. In case of office staff the superintendent of the college act as controlling officer in respect of subordinate staff.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

Response:

There is full proof system to monitor the expenditure of financial resources. As per the guidelines of finance department of Government of HP there are three mechanisms of audit system applied at the level of institution - through HP Auditor and General; through Departmental auditing mechinery and local audit within insitution. The expenditure of grants received from the Central and state govenment is audited by HP AG office, the expenditure related to funds under the purview of the state government is audited by the Departmental agency i.e. Department of Education and the expenditure incurred out of fund raised by the insitition at local level is audited by CA and internal college auditor i.e., the Bursar. The external audit is notified by the agency responsible for auditing periodically. Internal audit is done every year by the local CA in case of National Cadet Corps (NCC), National Service Scheme (NSS), Society for Higher and Professional Education(SHAPE), etc. Physical verification of stock/articles in every department is done internally at the end of every financial year by constituting

various committees for the said purpose by the Principal. The college clears the audit objections raised by the auditors of all the agencies before or at the time of next audit by producing the supportive documents or by making recoveries as pointed out. The last audit of the college was done till April 2012. The budget allocations for running the college are made by the Department of Higher Education. The college has the Building Fund Committee duly notified by the Governemnt of Himachal Pradesh. It is a statutory body consists of the distinguished members from the society, alumni and student representative. Its function is to make proposals for framing/constructing new buildings/blocks, etc. The proposal framed by the committee is sent to Director of Higher education for approval and sanction for the same. PTA audit is done every year by the college bursar. RUSA audit has been done by higher officials from time to time .Only Utilization certificate is procured by the RUSA committee. For Bachelor of vocation also UC is maintained.

The whole business of government expenditure is now online & details of which is updated on Him Kosh.The salaries and payments are made through Government treasury after passing of the bills by the Treasury officer. The Tuition fees collected are deposited in the Government Accounts through challans. The receipts and payments on books of accounts so prepared are audited by auditors of the Account General Himachal Pradesh

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.4.2

Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.2

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.10	0	0.10	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response: Being a government institution, our college is funded by Department of Higher Education (Government of Himachal Pradesh). The Principle source of funds for the college are state government budget/grants & fee collected from the students. The college has been receiving development grant from ministry of HRD government of India under RUSA(Rashtriya Uchattar Shiksha Abhiyan). Additional resources for engaging teachers on need basis & for carrying out minor development activities are also generated through the PTA.

- The college has received developmental grants from the Ministry of Human Resource development, Government of India under RUSA (Rashtriya Uchattar Shikhsa Abhiyan) infrastructure development Grants from time to time. As Himachal is the first state to implement RUSA in 2013. We have received two crores in the form of RUSA grant till date. This grant has been used for infrastructure development in the campus (Construction of fabricated compartments in the office, construction of faculty rooms, well equipped Conference room, smart class rooms, Installation of Air Conditioners, purchase of books and furniture for the library, purchase of computers and printers) etc.
- An amount of Rs. 600/- is collected annually as PTA fund from the students. This fund is used by the institution for the welfare of students on recommendations of the PTA committee. This is used for various purposes like shortage of teaching and non-teaching staff as well as any help sought by the institution as and when required in the form of money or manpower.
- Donation in the form of money and articles (such as water cooler and dust bins) is also received by the institution from certain NGO's, banks and external agencies like installation of coolers in the college campus. We have celebrated our golden jubilee function with the help of donations received from various agencies. We have been receiving monetary help from various government and non-government agencies for conducting various activities/events.

Expenditures are made on the recommendations of various committees. Full codal formalities are completed by the concerned committee & then the payment passed/ released by the office. In parent teacher association internal auditor also play an important role. College funds are also scrutinized by the bursar. Government funds are passed by the govt. treasury official after proper scrutiny.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Institution has established an Internal Quality Assurance Cell (IQAC) in the year 2014. During its inception the major objective of IQAC was to procure land for the new campus of the college and the cell was also planning and monitoring the internal quality pertaining to academic, curricular and co-curricular activities for the students in association with college advisory committee.

Thus the IQAC conceives plans, executes growth oriented programmes and keeps a critical eye over the functioning of all the components of the College to frame or reframe strategies for quality improvement. Two main practices institutionalized as a result of IQAC initiatives are described below:

1. Encourage and motivate Teachers and Students to actively participate in extension and co-curricular activities:

- The faculty members are facilitated to participate in various induction programmes, orientation, refresher programmes, workshops, seminars, conferences, invited talks and departmental exams by providing special casual leave for 14 days in a calendar year, for the improvement of subject related knowledge and career upliftment.

- The institute inculcate the humane sensitivity towards Social issues, Environmental issues and National programmes like drug abuse, AIDS awareness, gender sensitization, Swach-Bharat Abhiyan, Republic day celebration, Yoga day and Holi festival celebration, etc., through NSS, NCC, Rovers and Rangers, Red Ribbon Club, ECO Club and various department level activities.

Outcomes of extension and co-curricular activities

- More than 70% faculty members have participated, attended and presented papers in various induction programs, orientation, refresher programs, workshops, seminars and conferences. Faculty members have also delivered invited talks in various events and have also qualified departmental exams (a pre-requisite for CAS) in last five years.
- Students of the college participate actively and whole heartedly in all the above said activities. Plantation in the campus and with forest Department, Eradication of *Parthenium hysterophorus* in the campus and surrounding areas,Plastic free campus, vote casting in LOKSABHA elections, positive response of society towards various awareness drives etc thus students of the college participate actively and whole heartedly in all the co-curricular activities.

2. Successful implementation of changed university approved curriculum from session 2013-2019:

IQAC played vital role in the implementation of university approved curriculum in the session 2013-2014 when CBCS (RUSA) (Semester system in UG classes) was introduced by the Himachal Pradesh University. The implementation of the same was done at the time of admissions, Time –Table schedule and CCA. The necessary arrangements were made for Mid-Term Test and End Semester (theory and Practical) exams. The marks of CCA and practical exam were uploaded by the concerned subject teaching faculty member. The annual system and semester system classes as well as exams were conducted simultaneously. Institute abides by the modified and changed University curriculum time to time during sessions 2016-17, 2017-18 and 2018-19.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Response: The institute through IQAC reviews its teaching learning process time to time meetings with staff council, PTA, CSCA, student organizations and various committees of the college. General orientation of the staff is done from time to time through staff/departmental/committee meetings organized to discuss specific quality ensuring aspects pertaining to new examination practices, admission procedure and assessment guidelines, introduction and implementation of new subjects/courses, feedback methods, general office practices, academic and co-curricular activities etc. These practices help in creating conducive environment in the institute.

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are:

1. Use of Information & Communication Technology:

To make the teaching learning process more interesting, interacting and student centric, the institute on the advice of the IQAC has taken following measures:

- ICT equipped smart class rooms were developed and departments have provided broad-band

connectivity.
- E-resource centre has been installed in the library.

- Purchase of Computers and printers.
- All the ministerial staff members are equipped with IT technology.
- The internet connectivity in the department of BCA/PGDCA has been upgraded to 10 Mbps.
- CCTV cameras are installed in the campus.

2. Steps towards academic enrichment:

The institute is regularly enriching its self by the addition of new subjects, program and courses.

- In the last five years new subjects such as Geology, Education, Sociology and Computer Application were introduced. Students will get the wider choice for subject combinations and career choice as a whole.
- In the year 2017 two NSQF (National Skill Qualification Framework) UGC approved 3 years regular degree program (B. Voc.) under semester system for vocational studies in Retail management and in Hospitality and Tourism were introduced in the college. Candidates enrolled for this program are entitled for "Kaushal Vikas Bhatta". The students may go for a job or become an entrepreneur or continue their studies.
- In 2018-19 Add on courses for imparting skill training in BFSI and IT-ITES were introduced in the college in collaboration with Indian Institute of Skill Development Pvt. Ltd. Company (IISD). The courses will help to build a locally employable, nationally demanded and globally prepared skilled work force.
- In 2018-2019 Spoken Tutorial IT/ Software Training Program by IIT Bombay initiated by National Mission on Education Through ICT, MHRD, Govt. of India was introduced in college to promote IT literacy through Open Source Software.

Inter-faculty discussions, faculty seminars and talks and guest lectures are organized on regular basis so as to enrich the experience of learning.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**

2. **Academic Administrative Audit (AAA) and initiation of follow up action**

3. **Participation in NIRF**

4. **ISO Certification**

5. **NBA or any other quality audit**

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5

Incremental improvements made during the preceding five years *(in case of first cycle)*

Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

6.5.5 Incremental improvement made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*Second and subsequent cycles*)

Response: The main aim of IQAC is to develop a system for regular improvement of the institute through various quality initiatives. From its old campus to new campus the college is focusing on improvement in infrastructure through RUSA infrastructure Grant. IQAC monitors the judicious utilization of grant through RUSA Core Committee thus enabling purchase of Equipment in labs, ICT for class rooms, up gradation of library (purchase of library books, furniture as almirahs, reading tables, magazine/ news-paper holders etc. , Air conditioned conference hall with LED interactive panel, construction of common rooms for girls and boys and upgrading of gymnasium, etc. The IQAC also ensures the quality measures in academic enrichment of institute as per HPU guidelines. It also works as guiding force for carrier upliftment for faculty members.. Clean and safe drinking water, women hygiene, security and safety of girls in and around the college campus and eco-friendly environmental awareness are kept on the top priority by the IQAC. The responsibilities towards society are fulfilled through various extension activities.

All the incremental improvement measures in the college are recorded in the IQAC Minutes Register and are listed as:

- Successful implementation of CBCS (Choice Based Credit System) with semesters from annual system as per HPU guidelines.
- Shifting of the institute from old building situated in main town to new campus at Banog on Nahan–Shimla highway
- Maintenance of the cleanness of college toilets through SULABH INTERNATIONAL.
- Preparation for NAAC Accreditation.
- Nurturing all-round development of students through Mentor-Mentee System.
- Successful implementation of annual pattern of examination instead of semester exams.
- Feedback system is formulated and feedback on curriculum, infrastructure from students, parents, alumni is collected and analyzed.
- Organizing Rojgar Mela, Book fair etc.
- Organizing job oriented course in BCA, PGDCA and B. Voc.
- Initiatives for "GOOD GREEN DEEDS" and improvement of Social Progress Index which constitute the major practices of the college.

Thus the institute is moving a step forward with these incremental improvements in coordination with the teaching, non-teaching staff and students.

File Description	Document
Any additional information	

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

Response: 9

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	2	2	1

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

1.Institution shows gender sensitivity in providing facilities such as:

      1.Safety and Security

      2.Counselling

      3.Common Room

Response:

2 Institution shows gender sensitivity in providing facilities such as:

1. **Safety and Security**
2. **Counselling**
3. **Common Room**

The newly built edifice of one of the oldest colleges of Himachal Pradesh not only provides an environment where all sections of stakeholders specially women feel safe and secure but also gives an opportunity to all to grow to the fullest and enjoy the ambience for excelling in every sphere of the activities of the college.

The institution is in the safest hands of a very dynamic Principal who coincidently has also been the person who led from the front at the time of switching over from the old campus to the new one. That the Principal of a very big college wherein so many UG and PG courses are being run simultaneously is a lady is a judicious example of women empowerment. Incidentally, the different categories and sections of students of the college are represented by girl students not only in the CSCA that is the student's council but also in other affairs of the college be in academics, in cultural or in other co-curricular activities. That at present, the CSCA President of the college is also a female student is again a evidence to the prevailing case of women empowerment.

The educational environment of the college is such that no discrimination of the students on the basis of gender has ever been reported from any quarter of the population of the college. As far as the students, staff ratio in terms of gender as a factor is concerned, the odds are in the favour of the women which is a good sign in the direction of 'Beti Bachao Beti Parhao', a slogan of the Govt. of H.P. All the students of the college and specially the girl students are encouraged and motivated to participate in various co-curricular and sports activities of the college. On one hand, where as many competitions at the local level and at the university level whether it is an individual event or a team event have been won by the girls of the college, on the other hand the progress made by the students and the women employees of the college speak volume of the encouragement and the motivation that is being provided by the congenial environment prevalent in the college.

The existence of the women grievance cell to address the problems of women employees and girl students of the college also tells about the impartiality, sensitiveness and righteous approach of the administration of the college. Girl students are made to grow to become not only self-reliant but also become able to stand upright in the event of adverse circumstances and stand tall to any form of prejudice or injustice.

Round the clock surveillance of every kind of activities of the students is done through CCTVs   that have been installed on all major points in the corridors and the campus. While keeping the safety of the students and that of the institution in mind, the institution has been loaded with a range of fire fighting equipments as per the guide lines. A security guard has also been placed in the college to look after its overall safety and also check the entry of the trespassers. The idea is that the administration wants the safety of all students on one hand that of the girl students and women employees on the other. In order to check the strolling and unauthorized entry of outsiders, regular verification and checking rounds are conducted by the Principal and the staff of the college including discipline committee. Help of the police department and of local administration is also sought To prevent and check any incident of eve teasing or any other such activity, the college administration seek the help of police personnel to give proper security to the girl students of the college.

Various events and lectures, throughout the year, are organized for providing counseling to the students on gender related issues. In case of any untoward incident or fear or any other issue, the girl students and women employees have the freedom to approach the Principal of the college or the college administration. Girls and women employees can also lodge their complaint with the woman grievance cell, any teacher of the college or Complaint Book. The phone numbers in respect of women grievance

cell have been displayed on the display boards and mentioned in the prospectus as well.

The male students and the staff are always a part of counseling programs to spread awareness and sensitization about the rights of women. The girls are also educated about emergency numbers. The workshops, seminars and other awareness programs on gender equity are organized in the college throughout the year. For giving motivation and recommendation to the girl students, state level events had been organized in the institute in the past.

An elegant and modern common room is available for the girl students of the college. Separate washrooms have been provided for the women employees and the students. Sanitary napkin vending machines and incinerators have been installed in Ladies' washrooms of the college and the girl's hostel.

File Description	Document
Any additional information	View Document

7.1.3

Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 100

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 286

7.1.3.2 Total annual power requirement (in KWH)

Response: 286

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.4

Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 8

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 8

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5

Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste management

The waste management is one of the priority areas of this institute not only to help reduce the environmental degradation but also to conserve it for future generations. When one talks of waste management then it isamply clear to everybody that waste management are the activities and actions required to manage waste from its inception to its final disposal and it includes collection, transport, treatment and disposal together with the monitoring and regulation of the waste management process. The management of the waste by the college involves the principle of 3 R's i.e. Reduce, Reuse and Recycle the waste. The goal is not only to become self reliant in the area of waste management but also to create and generate a model that may be followed by others in order to reduce human efforts in the management of waste.

From time to time, the staff and students are sensitized about optimum and judicious utilization of resources like equipments, articles, paper and other stationery items. Every possible effort is made to reduce the generation of waste. The messages in this regard are conveyed through sign boards, notices, posters, discussions and murals. The college has installed a sound sewerage system as per the approved plans. The waste from toilets is disposed off through this sewerage system. In addition to routine collection, the waste from campus as well as from different localities is collected through special drives. The waste generated is segregated at source. Understandably, separate dustbins with prescribed color codes for collection of wet, dry and hazardous waste are placed at designated spots in the campus.

The non-biodegradable waste like products containing polythene is handed over to Municipal Council,

Nahan for treatment at its end. The biodegradable material is used for the creation of compost using compost pits which have been dug in the peripheral area of the college. The weeds and invasive plants posing threat to biodiversity and human and animal health are uprooted in vegetative state and utilized for manure formation. The practice of vermicomposting has also been initiated at another area inside the college campus. The hazardous and liquid waste emanated and generated from the science and other laboratories is first treated as per the existing standard protocols and then disposed off in the manner it is required to be done. The incinerators have been installed along with sanitary napkin vending machines for the disposal of the used sanitary napkins.

Going in line with the decision of the Govt. of Himachal Pradesh, the college administration gives alerts and warnings to the students and the staff from time to time against the use of the products made of plastic and polythene that have been completely banned in H.P. Accordingly, these items have been banned for their use inside the college campus and the inmates are motivated and educated as to not to use the banned items made of plastic, polythene, thermocolcups, plastic cutlery, etc. not only inside the college but outside too.

The use of the PET and PVC bottles has also been banned inside the college canteen and in the campus as well. Waste that is generated during the civil construction work that is still under way and also the old plastic waste arebeing utilized as fillers for landfill during the construction of parking space, play ground, retain walls all around the campus and for landscaping.The college has started new experiment by constructing the open door benches out of waste material mainly the plastic bottles besides encouraging the students for using waste bottles and containers to raise plants.These departments follow the principle that nothing is really wasted unless we can use it no more. To be on the fair side, every activity may produce some waste that may not to be really thrown out. Thus all waste material is either disposed through appropriate mechanism or is reused beneficially at appropriate levels.

Like in households, the waste management in the college is also done on daily basis as the amount of waste that is generated daily is quite huge in terms of its volume. It is an old practice to sell or auction the old newspapersfor recycling purpose. The scrap and the other unserviceable materials that are fit to declared as to be written off or the old non repairable items are auctioned through vendors which eventually are recycled by the industries concerned. All computer hardware and peripherals that are used in optimal mannerneed to be upgraded from time to time and the waste needed to be recycled when these are no more usable. There is provision for disposal of e- waste through Govt. approved agencies.

As the waste produced by the activities in the college are not hazardous, the concern for its impact on humans and other living beings is not alarming. Hence the public health is not an issue in terms of the persistence or non – persistence of waste emanated from the compound of the college.

Potently and potentially, the ecosystem is not being damaged by the quality or quantity of the waste produced on the daily basis. In the absence of open dumping or disfiguring of the landscape from littering or marring the curb appeal by late or improper waste collection, the college campus becomes one of the ideal ones as far as the Higher Educational Institutions in Himachal Pradesh are concerned.

It is significant to mention that the waste management actions can impact air quality whenever they result in emissions. Although global green house gas emissions continue to rise, numerous toxic compounds continue to be released, risk to human health persists. Improved air quality can be had only with the induction of improved waste management and that can be seen happening with the college laboratories. It is this college which has made use of water harvesting system to its optimal level. Water collected

through rain harvesting is reused for a variety of purposes in the institution for the benefit of one and all.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6

Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting:

As a matter of fact, the scarcely available water in the Township of Nahan makes it imperative to make judicious and appropriate use of water which might be collected with the help of techniques of rain water harvesting. Whereas water is regarded as one of the most important natural resources always being in high demand by human beings since time immemorial, it is indispensable for the existence of life on this planet.

The huge strength of more than 3000 stakeholders carries out the day to day activities on the campus of the college which is in the process of its making. Sensibly, with this strength in hand and also with an eye on the expansion in future, the college has the facilities that can be enhanced with respect to utilization and maintenance ofinfrastructure.

Hence, keeping in view the above alarming situation in mind, the institution situated in the capital of District Sirmour focused its efforts on resolving the issue of water scarcity.Whereas putting its endeavours to use the water sources in most economical and beneficial manner and adoptingother conservation methods was important, likewise the rain water harvesting system was considered as equally an appropriate solution for fighting against water scarcity in the college campus.

The rain water is collected, accumulated, stored for its use on site and is not allowed to run off as such. A stylish harvesting unit has been designed and constructed in the college by the Public Works department of Himachal Pradesh. The rain water is collected from the roofs tops of all blocks and accumulated and stored in a 8x3x2 m3water storage tank with a capacity of 40000 L approx. Water from the storage tank is then uplifted in separate overhead tanks for its subsequent use in washrooms and for other cleansing purposes. As the institution is in its infancy in terms of its infrastructure, so the stored water is also used for a variety of other purposes like during various construction works in the college. This stored rain water is alsoused in toilets to clean the same and for watering of flower beds, flower pots and for maintenance of campus vegetation.

The stored rain water is also used by various departments for watering the plants grown by them on the peripheral sites of the college. Besides this all the bio-sciences department of college has been working

on project of botanical garden in which some beautiful ornamental plants would be added toenhance the scenic beauty of the college. It is no secret that the college will divert some of the rain water harvested during the rains for ground water enrichment once the construction phase is over.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.7

Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The staff and students of the college are committed to conserve the nature and create environmental consciousness. The sensitization programs like lectures, talks, quizzes on environmental issues are conducted from time to time.

The College uses renewable and non polluting hydropower and the process of installing 50 kw solar power plant is in progress. All conventional bulbs/ tube lights have been replaced with LED lights in order to save power.

 Many members of staff and students come to the college on foot thereby reducing the consumption of fuel, minimizing the travelling cost and contributing to environment and health capital. Those who have to commute from distant places make use of public transport or come on vehicles on sharing basis.

The use of plastic bags, bottles, cups, plates etc. has been banned in the college in order to make it plastic free. The awareness on ill effects of plastics is created through various modes.

The staff and students are encouraged to use e-resources. Wherever possible, the e-mail, instead of paper is used to communicate with different organizations. Many staff members are using e-mail for communication with college administration and among themselves on different subject matters thereby reducing the use of paper. Similarly, the notices/ circulars are communicated/ circulated to staff through whatsapp ensuring immediate delivery and reducing the use of paper and manpower. Many staff member are using power point presentations instead of using and providing convention notes on paper. The prints

and photocopies are taken on both sides of paper wherever possible.

We have shifted to the new campus recently and are committed to make it green by way of regular plantation drives. Five special plantation drives have been conducted during monsoon seasons involving staff and students since shifting to new campus. The different tree species, having aesthetic, medicinal, and/or economical value have been planted by establishing liaison with Forest department and other organizations for supply of saplings. Also, before shifting to new campus, many plantation drives have been carried out in college campus as well as in other parts of town by the college involving students of ECO CLUB, NSS, NCC, Rangers and Rovers and other students of college. Flower pots and flower beds are maintained to beautify the campus and make it green. Many indoor and seasonal plants are planted/ raised from time to time to enhance aesthetic value and reduce indoor pollution. The vertical gardening has been done at some places in the campus. There is further scope to strengthen this practice. Waste bottles/ containers have been used to raise plants in some departments.

College has endeavored to use important platforms like Prize distribution function for plantation drives in the presence of dignitaries to spread the message of importance of plants to society. The staff and students are sensitized on the matter of green earth and need to preserve the nature through circulars/ notices and nukkad nataks. The college has started the practice of conducting green audit.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 2.39

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
15.499	1.17	.03	0	0

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
Any additional information	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 32

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	6	5	4	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)
Any additional information	[View Document](#)

7.1.11

Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 16

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	3	3	3	0

File Description	Document
Report of the event	[View Document](#)
Any additional information	[View Document](#)

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13

Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15

The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 22

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	4	3	3	3

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The college celebrates the national festivals Independence Day and Republic Day with patriotic fervor. There is active representation of College by members of NCC, NSS and Ranger and Rovers in various events at College, District, State and National levels on these occasions.

To remain connected to our roots and culture and to preserve our heritage different festivals like Holi, Diwali, Id, Lohri, Christmas etc. are celebrated by students and staff. They have the privilege of gazette holiday on these occasions so that they can enjoy the festivity with their near and dear ones. A get together and celebration in controlled and supervised manner is organized in college campus on the eve of the festivals.

The college celebrates/ observes the birth/ death anniversaries of great Indian personalities who have contributed in diverse fields like freedom struggle, defense forces, national integration, scientific and sports arena to pay respect to these great personalities of India and draw inspiration from their life and

work.

Gandhi Jayanti on 2nd October, the Birth anniversary of Mahatma Gandhi is celebrated in College campus as well by representation in programs organized by District Administration and state Govt. by organizing/ taking part in different activities based on Gandhian philosophy and ideology. On the same day, the birth anniversary of Bharat Ratna Lal Bahadur Shastri, the leader of masses is celebrated and his contribution to the cause of independence and nation building is acknowledged. The relevance of his slogan "Jai Jawan, Jai Kisan" in the context of his era and present is highlighted.

The birth anniversary of Dr. Sarvapalli Radhakrishnan on 5th September, in the form of 'Teachers Day', is celebrated and contribution of this great leader is appreciated. The students of the college organize a function to honour the teachers who in turn reassert their pledge of commitment towards students and cause of education.

The birth anniversary of Sardar Vallabhbhai Patel is commemorated on 31st October in the form of 'Ekta Diwas' and 'Sankalp diwas'.

The birthday of the sports legend Major Dhyan Chand (29th August) is celebrated in the form of 'Sports Day'. The importance of sports for healthy life and personality development is highlighted. A symbolic sports activity is also organized on this day in college. Now this day is part of 'Fit India movement' and staff and students have pledged on this occasion to remain fit and healthy by participating in sports.

The activities to infuse the sense of communal harmony are organized on 'Sadbhavana diwas' the birthday of former Prime Minister Rajiv Gandhi.

Similarly the days commemorating the acts based on valour like Kargil Vijay Diwas and Surgical strike day are also an important part of college activities to honour war heroes and to evoke the sense of patriotism among students, staff and society.

The birth anniversaries/ martyrdom day/ death anniversaries of great leaders and personalities including Swami Vivekanand, Bhagat singh, Jawahar Lal Nehru, Dr. B.R. Ambedkar are also celebrated/ observed to remember and pay tribute to them and draw inspiration from them.

File Description	Document
Any additional information	View Document

7.1.19

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Transparency and accountability is one of the core values of this institute. It implements the Right to Information in its letter and spirit. All purchases of the college are done as per established financial norms of state/ central governments. The purchases are done after scrutiny of genuineness of demand and are done through various committees by the Principal. One of the experienced faculty members having sound knowledge of financial rules is appointed the College Bursar who monitors the financial transactions of the College. The stock entry of all purchased articles is done in general/ specific stock registers that are maintained properly by office. The payments are made through RTGS/NEFT or through cheques. All financial transactions are subject to audit by competent authorities. Similarly, the financial matters related to PTA Fund are sanctioned and approved from Parent Teacher Association in its general meeting.

The students are apprised of academic requirements and different learning resources available in the college in the induction meeting held in beginning of the session. The staff is introduced to new students to apprise them with their course teachers, convener and members of different committees, so that students do not face any problems and they can approach the appropriate person or committee for guidance and redressal of their problems or issues, if any, throughout the session. The information related to these aspects is also available in the Prospectus, on Website and also displayed at prominent places to facilitate the students. The broad academic calendar is made available to the students through prospectus and details and modalities of meeting it are conveyed through regular notices and announcements. Students are also apprised about the complete examination scheme, evaluation pattern, schedule of class and house tests etc in their classes by course teachers. The time table is prepared by the Time table committee having teacher members from different streams after discussions with heads of all departments. The requirements of the curriculum, availability of infrastructure and practical problems of students, especially differently abled, are kept in mind while framing the time table. The examination committee prepares and displays the tentative schedule of mid Term exams sufficient time before start of exams. The objections and feedback from students and staff is incorporated before finalizing it. Similarly, the schedule of on line applications, schedule for practical and theory examinations of End Semester/ Annual is displayed/ made available on notice board, website and announcements in classes. All administrative decisions are taken by the Principal in consultation with different committees. The teaching and non teaching staff is involved in executing different activities, based on their experience, knowledge, and area of specialization. The college has an advisory committee to advise the Principal on important matters. The students and other stake holders are also important part of decision making on administrative and auxiliary functions.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice1

Enrichment of Social Progress Index (ESPI) of Students

Objectives

The social progress index as an indicator of the quality of life of the citizens and the communities is directly related to the happiness and well-being of the society in which they dwell.There are many researches in the field that show that the youth of the developing countries is lacking in soft skills, especially in social and promulgation skills,primarily because of the inability of our educational institutions to give priority to the development of personality and that the expertise in academics and technical know-how still holds the central stage.

It is not a hidden fact that many students from the reputed institutes are not able to get suitable employment and that there are some others who find iteven more difficult to retain the same in case they manage to get the same. The idea thus should be to make the studentsable to elevate their personality by partaking in a number of fruitful activities.In order to make them self-reliant and better humans, the prime aim of the institution is to open up a window through which a class of opportunitiescan be offered to the students.Undoubtedly, it not only enhances their confidence in dealing with the crux situations but also prepare them for facing the complex challenges of life by enriching the social progress index of the nation.

The Context

It is an irony that a majority of the students consider the co-curricular activities as a wastage of time. So, in order toinspire the students to come out of their shells for participating in such activities is a challenging task. Although, the information regarding such pursuits is given through prospectus, notices, college website, etc., yet many students hesitate to associate themselves with such activit*i*es.

The Practice

The journey of the college at Nahan did start in 1954 in the name of Guru Ram Rai College and later it was taken over by the government in 1963. Since then, adequate emphasis had been given to sports and extracurricular activities. As a result, a number of International and National sports persons were produced by the institution over the period of time. Upholding the tradition, the college provides a number of activities to the students in the field of 1. Sports; 2. Youth Festival (Group I, II, III and IV, Inter-Varsity & National); 3. Talent Shows; 4. National Service Scheme (NSS); 5. National Cadet Corps (NCC- Boys & Girls); 6. Women Cell; 7. Legal Literacy Cell; 8. College Students Central Association (CSCA); 9. Red Ribbon Club; 10. Career Guidance Cell; 11. Placement Cell; 12. Eco Club; 13. All Subject Associations; 14. Rangers and Rovers (R&R); 15. College Magazine 'Patal' and Wall Magazine, etc.

The students are motivated and encouraged to participate in these non-academic activities in order to boost their personality and intellect.Students are also nominated as office bearers and executive members

of various societies and clubs.It results in active involvement of students in various pursuits. To be precise, forthe last five decades, students of the college have been bringing laurels to the institution in almost every activity organized at all levels. Since the college hadgot many laurels in all most all fields of activity, it is proudly mentioned that the institution is a parameter to the enrichment of SPI.

Evidence of Success

Successes in the field of co-curricular activitiesand sports areenumerated as follows:

Involvement

1. As many as 1662 numbers of students participated in more than 10 different games and sports in the interval of 2014 to 2019.
2. As many as 350 students participated in 19 items of State Level Youth Festivals in the bracket of 2014 to 2019.
3. As many as 5500 students participated in different co-curricular activities organized by NCC, NSS, R &R, associations, clubs and societies during 2014-2019.
4. Students of the college participate actively in various camps, workshops and functions organized at the state and national level.

Attainments

1. The college got laurels and applauds by organizing the Youth Festival of Panjab University in the year 1968 and also won the Football Championship of Panjab University in the same year.
2. The college won the HPU Inter College Basketball Championship for women in 2014 and 2018.
3. The college won second position at the state level inter college Kabaddi Championship for men in 2016 and 2017.
4. Quiz team of the college won the 1stprize at the state level along with one 2ndand three 3rd prizes.
5. College was declared "Over All Best" in Annual Training Camp of NCC held at Trilokpur in 2014 and 2015.
6. NCC cadets won the first prize each in Quiz and Declamation during the CATC camp at Mandi in 2015.
7. The college team won the first position in state level youth festival in 2014 in mime.
8. The college team won the first prize in 'One Act Play' during 2016 State level open youth festival.
9. In a National Unity Camp held at Nagercoil, Tamilnadu in 2016, the cadets of the college won the first prize in Handball and the second prize in Volleyball at national level.
10. College Folk Dance team won the first prize at state level "Folk Theatre Festival" in 2018.

Brilliance

1. Cdt Virender Kumar and Cdt Rahul Chauhan made the college proud by thierparticipation in R.D. Parade at Rajpath, New Delhi in 2018.

1. Cadet Harish was decorated as best obstacle trainee during the shooting camp held at Ropar, Punjab in 2015.
2. 5 NCCcadets attended Republic Day Camp in 2018,

1. Rahul Thakur won the Best Actor award in HPU Youth Festival in 2016.

1. Twenty six number of students represented Himachal Pradesh University from 2014-18

1. Gaurav won second prize in cartooning in 2018 state level Youth Festival.

1. Six Ranges and six Rovers participated in the state level Independence Day Parade at

Shimla in 2017 and also during Republic Day Parade in 2018 and 2019.

1. NCC cadet KajalJasta was selected for paragliding training and took part in Para Basic

Camp held at Agra in 2018.

The above mentions are indicative of the fact that the college has been improving as far as the SPI is concerned. The number of students participating in sports, NCC, NSS, cultural and various other co-curricular activities has been on the rise over the years and it simply tells about the importance of organization of such programs.

Problems Encountered and Resources Required

Hurdles Confronted

1. Lack of innovative ideas to motivate more students for their participation.
2. Maintaining a threshold balance between sports and academics.
3. Arrangement and management of facilities for outstation participation.
4. Ensuring the participation of academically brilliant students.

Vital Assets required

1. Customized rooms for varied activities.
2. Specific type of equipment and accessories.
3. Maintenance and up gradation of equipmen.t
4. Finance.
5. Auditorium with optimum seating capacity and facilities, sports complex and played ground of an optimum dimension.

Although, the working environment of the institute is congenial as well as conducive for comprehensive and multi-dimensional growth, yet there have been remonstrance angles, like

1. New information has prompting on day to day basis
2. University rules & regulations keep on changing

Due to these unusual and other aspects, the following problems have been experienced:

1. Dealing with vast data with exactness and perfection in a restraint time frame
2. Collecting information on regular basis
3. Dealing with software skills to handle unique and large data
4. Incorporation and up gradation of feedback of stakeholders.

Practice 2

TitleAdopting and Advocating Clean – Green way of life

Objectives

With the following objectives in mind, a process to create awarenessamong the students about the new style of healthy and clean –green way of living has been initiated.

1. To create clean and eco-friendly campus and develop a sense of SWACHHTA in all the stakeholders.

2. To provide clean drinking water, sanitization facilities, clean toilets, an efficient and eco-friendly waste management system.

3. To spread the message of cleanliness and environmental consciousness among the members of the community by new and innovative work design and models.

4. To become a tool in the effectively implementation of the Governmental schemes related to the environmental issues.

The intended rationale was to create a sustainable set up in the college where every stakeholder is self motivated to use the resources judiciously. Conscious efforts are the need of the day and are required to be put in for better environmental blessings.

The Context

Swachh Bharat was not only the dream of Mahatma Gandhi, the father of the nation, but of the present Govt. of India too. For ensuring hygiene and better waste management across the nation, a "Swachh Bharat Mission" was launched by the Govt. of India. Similarly green India is a national mission of National Action Plan on Climate Change. Definitely, every individual and institution of India has to work whole heartedly towards realizing these missions. Moreover, clean and green surrounding is an essential requisition of healthy life. The level of cleanliness has direct impact on the level of learning as well. It goes without saying that clean drinking water, clean working toilets and well maintained and green campuses motivate the students and the faculty to spend significant time in the institute for better outcome.

Speaking historically, the township of Nahan has a rich legacy in terms of beautiful Villa Round,water reservoirs namely Rani Taal, PakkaTalab, Ram Kundi, KalisthanTalab and their associated temples and gardens; the Chowgan; and the Lytton memorial, the development and maintenance of these structures is indeed a challenge for all the inhabitants. The institute has taken up the lead for the cause and has been extending full support to the local bodies and the administration to help preserve the beautiful structures.

Moreover, since the college has recently been shifted to its new campus in 2017, there was a lot of debris lying in and around the campus and as a result of activities of civil work, which still have been undergoing since then, the task of making the campus beautiful is incomplete and the stakeholders arebeing guided accordingly.

The Practice

A lot of emphasis has been laid on the cleanliness and environmental consciousness in the Education policy of the country. The institute is committed to keep the campus, the town and overall environment of Nahan and the college, clean and green. Incredible importance has been given to the cleanliness to create a comfortable, hygienic and healthy environment in the college.

Conscious efforts are made to keep air, water, soil and overall environment clean and healthy. Awareness on these issues have been achieved through appeals and messages pasted at different places (notice boards, website, common areas, around water coolers and toilets) and by the organization of lectures, quiz, poster making and slogan writing, essay writing, declamation contests, etc.

The water purifiers have been installed to provide safe drinking water to the students and the staff. The plantation drives in and around the campus are regular feature of this institution as the main concern is of clean air, carbon neutrality and overall aesthetics. The college is also a part of campaign for plantation by Dist. Legal Authority and has also joined hands with NGOs and Forest Department to increase the forest cover in the region. Similarly weed and invasive plant eradication campaigns to eradicate obnoxious weeds like *Parthenium, Ageratum,* etc. are also held to remove unwanted plants and check their growth and spread in the campus as well as in nearby residential colonies and agricultural fields. The college is partner of District Administration in such movements.

Categorically, some special cleanliness drives were conducted in old college campus at Nahan town by different organs like NSS, NCC, ECO Club and this healthy practice has been upheld in the new campus as well. The students and the staff havecreated an example and saved a lot of Govt. money by resorting to such drives. Sufficient numbers of dustbins have been put up at different floors.

The college claims to be pioneer for deploying a world pioneer professional agency Sulabh International

Social Service Organization for looking after and upkeep of the toilets of the college. This simply put forwards the rare commitment of the college towards cleanliness. Students are periodically sensitized about importance of sanitation and hygiene. Sanitary Napkin vending machine and napkin incinerators have been installed for feminine convenience and hygiene in college and at the girls' hostel. Although, the college is getting cheap power supply in the form of hydroelectricity, it has endeavored to put up a solar power plant as well.

Evidence of Success

Some of the positive outcomes need a mention in the following manner, as it has served as an encouragement to strengthen the practice further and become a role model for other institutions-

1. To a great extent the institute has been successful to sensitize the students for cleanliness and environmental issues and satiate the need and right of students to the clean and hygienic environment.
2. The lead and the level of participation of students and staff in different drives and in different localities away from college has been exemplary.Optimal work and maximum communications are being done on electronic media and as a result it has reduced the demand for paper.
3. The college is completely smoke free zone and the objective of making institution free of use of tobacco has been achieved.
4. The motivation and sensitization followed by dedication and commitment by students and staff has resulted in less litter generation, polythene free campus and clean classrooms, corridors, toilets, well maintained furniture and equipments.
5. Awareness about personal hygiene is on the ascendency.
6. As water is utilized in the most optimal manner, the rain water is harvested, accumulated and stored and subsequently utilized for construction and gardening purposes.
7. Use of Public transport,walking from feasible destinations, sharing of vehicles, has resulted in less consumption of fuel and better health conditions.
8. Induction of good collection of pollution controlling and aesthetically valuable indoor and outdoor plants has resulted in better health conditions.
9. Installation of energy efficient LED is100% and it works in so many advantageous manners.

Problems Encountered

1. The challenges of settling in the new campus.
2. Lack of boundary wall making plants vulnerable to animals.
3. Ongoing construction work poses problems in the maintenance of items.
4. Tough and rocky terrain.
5. Inadequate water supply.
6. No sanctioned post of a gardener.

Resources Required

1. Separate budget may be granted for conduct of eco-friendly practices.
2. Adequate financial provision for completion of left over work and toexpedite its execution.
3. Adequate staff to take care of the maintenance work.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Distinctiveness

In pursuit of its vision, priority and thrust on academic advancement in view of societal and human needs, the College has following performance in this area making it distinct from others:

The unique location of the College in transition zone between plains and higher Himalaya provides salubrious and productive climate and make this place an ideal destination for students from different places.

This institute is reaching out and accommodating all students who wish to pursue higher education. The state Government has authorized its colleges to admit students as per the availability of infrastructure. We have taken this liberty in favour of students and thus admit students to the optimum. This has been achieved by optimal utilization of all available resources. The dedicated support of the faculty ensures that there is no compromise with the quality of education being imparted. We honor and value the individual capabilities of learners and offer choice based credit system. If a student finds a particular program difficult or is unable to cope with one stream/ course, there is provision for lateral shifting as per his/ her potential and choice.

The new education policy lays stress on building multidisciplinary institutes. The College is in coherence with this thought and is offering a variety of programs viz.

- BA with 21 options with many sub choices of diverse combination,
- B.Sc. with 7 main options and many sub options of different subject combinations,
- B.Com ,
- B.C.A,
- B. Voc. With 2 options,
- Post graduation with 3 options

- PGDCA.

To cater the needs of students from different economic backgrounds, the college has made provision for Govt. sponsored, subsidized and self financing modes. Besides strengthening conventional BSc, BA and BCom programs the college has started some programs that are available only in this institute or in very few colleges of the state. At the same time the college is also catering to the demands of industry by offering professional courses and vocational prorams under National Skill Qualifications Framework. The college has started add-on skill based courses to impart various skills to empower students to meet the challenges of the 21st century. We are also reaching out to those who are unable to attend the college in regular mode through IGNOU study centre. Currently, more than 2000 learners are enrolled for different programs with this centre. Overall, through diverse strategies, this college is creating a conducive atmosphere to contribute to India's target of 50% enrolment for higher education.

This College has achieved the milestone by establishing a centre for the outreach programs of Indian Space Research Organization (ISRO). It is the only college of the state to get this distinction. The different types of courses on Remote Sensing and Geographic Information System are conducted for students of graduate and post graduate level, researchers, teachers and general public.

The college is providing free spoken tutorial courses to students, in collaboration with IIT Bombay. The students are also enrolled for Graduate Add On programs of Himachal Pradesh Skill Development Council for which the Indian Institute of Skill Development is the training partner. The new bachelor programs introduced recently in this college like Bachelor degree of Computer, Geology, Sociology, Education, Journalism and Mass Communication are available in limited colleges of the state.

This college has become a partner for "Unnat Bharat Abhiyaan" a flagship program of Ministry of Human Resource Development, Government of India, inspired by vision of "transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India". It is enthusiastically and actively participating for upliftment of adopted villages under this mission and discharging its social obligations.

The College is providing its students, teachers and other employees a productive environment to excel. The laurels brought in academics since its inception and luminaries who are alumni of this institute speak about it. The limitation of non-availability of own play ground for many years and currently an inadequate one has been overcome by highest level of grit and constant efforts to find alternatives. This has resulted in great achievements in sports. Our persistent efforts have been rewarded in the form of announcement/ sanctioning of an appropriate playground in the new campus under a special provision by the government. Our credentials have resulted in reposing the trust by University authorities and the Government to assign us the responsibility of hosting and organizing many sports and cultural events at the Inter-College/State level. The faculty of the College, a beautiful blend of experience and enthusiasm, is self motivated, ever ready to take up the challenges, believes in constantly improving the academics and skills and open to adopt new and improved methodologies. This has resulted in enrichment of this institute with teachers with higher academic qualifications, almost all attending faculty development programs and actively participating in conferences and some involved in research work.

The College is rapidly evolving in the positive direction to become a premier institute of learning and knowledge dissemination. Introduction of need based programs catering to modern day demands, adopting and adapting to use of technology for communication and teaching, scientific quest and strongly standing up against orthodox dogmas, are some of features of this college helping it to move with

changing times. However, this institute also owns the responsibility to preserve the cultural heritage. The students take pride in presenting the folk dance 'Nati' and folk songs at different forums and as an integral part of different functions organized in the college.

The college has organized Book Fairs cum Exhibitions to make quality learning resources available at maximum discounted rates to students and also enrich the library.

The College has organized Job Fair 'Rozgar Mela' for own students as well as for students from other colleges of the district and other youth of the area. The College has made a large base of its stakeholders and partners in the form of its SHAPE society, PTA, Different Govt. agencies, local bodies and NGOs.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

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5. CONCLUSION

Additional Information :

Though the period of over five decades in the life of an institute is too small to judge and evaluate its performance yet it can be easily established from the available facts that this college has been excelling in every field of knowledge and intellectual growth of students associated with it. The contribution of the college can simply be established from the galaxy of alumni it has rendered to society throughout its journey of academic excellence who have been serving the society and the nation at large since the establishment of the college. The role of thiscollege in nation building is clearly manifested through the galaxy of alumni that has been contributing in different fields in lead capacities. Notable alumni of the college include Shri Ashwani Kumar IPS, Former Governor of Mizoram and Director of CBI, Sh. S.S. Parmar, IAS, Former Chief Secretary of Govt. of H.P., Lt. Gen (Retd.) Digvijay Singh, Sh. Surender Saini, Jamuna Lal Bajaj Awardee and with a long list of teachers, doctors, technocrats, bureaucrats, businessman and artists.

Concluding Remarks :

Right since 1963 when this institution was taken over by the HP Government (and now renamed on the name of renowned writer, social activist,founder of Himachal Pradesh Dr. Yashwant Singh Parmar) this college has achieved the new heights in the fields of academics, sports and social services. Over a period of time the college has really emerged as a major institution of academic excellence and social transformation in one of the backward districts of India. Despite certain challenges it has been successful in achieving the major goals set forth by the founders of the institution. The refinement and growth of infrastructure in the college has acquired new pace during last two years mainly after its shifting from old congested campus to new location with clean and eco-friendly surroundings. Though, the institution is mainly dependent on state government for financial assistance yet the resources through PTA, local social organizations and self-financing courses are being mobilized at local level.

At institutional level the college is administered and managed through internal mechanism obviously as per the guidelines set by state government and HP University to which it is affiliated. The College Advisory Committee and IQAC are the internal agencies that manage all the affairs related to academics and other co-curricular activities on routine basis. Since the ultimate goal of the college is not only to impart the curricular knowledge to students but also to transform their personality by inculcating the higher virtues of nation building, the faculty and staff put every effort with missionary zeal for realization of vision and goals of the institution. In this pursuit of excellence the college has framed a citizen charter and an appropriate service delivery mechanism has been shaped so that the services are delivered to stakeholder in stipulated time. The well qualified and experienced staff keeps on guiding the students even beyond the domain of mentorship. With the objective to explore new career opportunities for students the college administration liaisons with different organizations both at provincial and national levels.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	Number of certificate/diploma program introduced during the last five years

1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	0	0	0
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	01	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

Remark : HEI input edited according to provided documents. |
| 1.2.3 | Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
163	0	0	0	0

Answer After DVV Verification : |

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited with ref. to metric id 1.1.2

1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 51 Answer after DVV Verification: 0 Remark : HEI input edited to zero because DVV required documents not provide by HEI.
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 789 Answer after DVV Verification: 1 Remark : HEI input edited according to provided documents.
1.4.1	Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise Answer before DVV Verification : A.Any 4 of the above Answer After DVV Verification: E.None of the above Remark : DVV not consider HEI provided documents. Stakeholder Feedback form should be on curriculum base.
1.4.2	Feedback processes of the institution may be classified as follows: Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: E. Feedback not collected Remark : HEI not provide feedback form on curriculum base hence the input edited by DVV with ref. to metric id 1.4.1
2.1.1	Average percentage of students from other States and Countries during the last five years 2.1.1.1. Number of students from other states and countries year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	6	2	4	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited to zero because DVV required documents not provide by HEI. HEI even not provide any documentary evidence of students from other states.

| 2.1.2 | Average Enrollment percentage

(Average of last five years)

    2.1.2.1. Number of students admitted year-wise during the last five years
        Answer before DVV Verification: |
|---|---|

2018-19	2017-18	2016-17	2015-16	2014-15
2915	2999	2500	2706	2047

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2788	1097	367	486	769

    2.1.2.2. Number of sanctioned seats year-wise during the last five years
        Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4700	4640	4560	4560	3710

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4700	4640	4560	4560	3710

Remark : HEI input edited according to provided documents.

| 2.1.3 | Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

    2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years
        Answer before DVV Verification: |
|---|---|

2018-19	2017-18	2016-17	2015-16	2014-15
727	733	467	514	515

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
455	490	360	234	376

Remark : HEI input edited according to provided documents.

2.4.2	Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
22	19	7	10	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
14	12	8	6	4

Remark : HEI input edited according to provided documents.

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

2.4.5	Average percentage of full time teachers from other States against sanctioned posts during the last five years

2.4.5.1. Number of full time teachers from other states year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	12	8	5	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
15	12	8	5	8

Remark : HEI input edited according to provided documents.

2.6.3	Average pass percentage of Students 2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 313 Answer after DVV Verification: 1600 2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 789 Answer after DVV Verification: 1980 Remark : HEI input edited according to provided documents.
3.1.2	Percentage of teachers recognised as research guides at present 3.1.2.1. Number of teachers recognised as research guides Answer before DVV Verification : 7 Answer after DVV Verification: 1
3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years 3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	2	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.3.3	Number of Ph.D.s awarded per teacher during the last five years 3.3.3.1. How many Ph.Ds awarded within last five years Answer before DVV Verification : 4 Answer after DVV Verification: 4 3.3.3.2. Number of teachers recognized as guides during the last five years Answer before DVV Verification : 17 Answer after DVV Verification: 1

3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years
	3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	11	04	10	14

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	4	5	1

Remark : HEI input edited according to provided information. DVV consider only Journals notified on UGC website .

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years
	3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	9	2	5	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	3

Remark : HEI input edited according to provided documents.

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years
	3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	0	02	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	02	0	4	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

Remark : HEI input edited according to provided documents.

4.1.3	Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 13
Answer after DVV Verification: 1

5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
37	61	60	116	106

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
37	61	60	116	106

5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
299	295	302	274	326

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
284	286	289	260	301

5.1.3	Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : C. Any 5 of the above
Answer After DVV Verification: E. 3 or less of the above
Remark : HEI input edited according to provided documents.

5.1.4	Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2765	2151	1017	1119	882

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

0	0	0	0	0

Remark : HEI input edited to zero because documents relevant to metric not provide by HEI.

5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
170	80	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
79	80	0	0	0

Remark : HEI input edited according to provided documents.

5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
40	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited according to provided documents.

5.2.2	Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education
Answer before DVV Verification : 177
Answer after DVV Verification: 43

Remark : HEI input edited according to documents.

5.2.3	Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

| 5.3.1 | Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	13	9	7	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

| 5.3.3 | Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
27	12	20	10	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
9	6	6	4	4

5.4.3	Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	0	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

Remark : HEI input edited according to provided documents.

6.2.3	Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : A. All 5 of the above
Answer After DVV Verification: C. Any 3 of the above

6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	03	0	0	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	1	0

Remark : HEI input edited according to provided documents.

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	07	04	01	05

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	0	0

Remark : HEI input edited according to provided documents.

6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs) 6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.40	0.24	1.02	0.035	4.12

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.10	0	0.10	0	0

Remark : HEI input edited according to provided documents.

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year 6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	7	8	7	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

	Remark : HEI input edited according to provided documents. DVV required documents not provide by HEI.
6.5.4	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: D. Any 1 of the above
7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution: 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) Answer before DVV Verification : B. At least 6 of the above Answer After DVV Verification: C. At least 4 of the above
7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>25</td><td>12</td><td>6</td><td>5</td><td>5</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>13</td><td>6</td><td>5</td><td>4</td><td>4</td></tr>
7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five

years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	6	4	5	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	3	3	3	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years
	7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19	6	6	5	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
9	4	3	3	3

Remark : HEI input edited according to provided documents.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 34 Answer after DVV Verification : 756
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

| 1762 | 1740 | 1710 | 1710 | 1390 |

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
455	490	360	234	376

3.2	Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
51	50	47	48	48

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
51	50	48	48	48

4.1	Total number of classrooms and seminar halls

Answer before DVV Verification : 33
Answer after DVV Verification : 8